GES CANADA is pleased to have been selected the official service contractor by the show organizer to design and produce your show. Our goal is to ensure your show participation is a success.

GES CANADA is involved in many areas relative to the show and if at any time during the planning process you are unsure where to turn, just ask us, we are at your service.

Please ensure that you review this section carefully as it contains information, SPECIAL PRICES and order forms for each of the many services being provided by GES CANADA.

For your convenience, we will be offering the following services:

- Online Ordering
- Furnishings
- Carpet & Underpadding
- Specialty Furnishings
- GEM Exhibits & Accessories
- Signs & Graphics
- Plants
- Installation & Dismantling Labour
- Material Handling
- GES CANADA Logistics / Shipping
- GES CANADA Customs

To take advantage of our ADVANCED PRICES, all order forms and full payment must be received on or before the Deadline Date of **July 4, 2008** as indicated on each form. GES CANADA accepts Visa, Mastercard, American Express, Cheques and Cash as methods of payment for our services. All exhibitors are responsible for payment of G.S.T. and P.S.T. when exhibiting in Ontario.

If you need assistance or additional information, please contact our Exhibitor Services Department at (905) 283-0500.
ORDERING PRODUCTS AND SERVICES ONLINE IS FAST... SIMPLE AND SECURE.

Step 1 To access online ordering go to: www.gesexpo.ca

Step 2 Select event city, click “Online Ordering”

Step 3 Click “Login & Order Online” beside your show

Step 4 You will need to create a permanent Online Ordering account:
   > Click “Sign Up”
   > Click “New Exhibitor”
   > Complete Add Exhibitor Information, click “Save”
   > Complete “User Profile”, click “Next”
   > Read the “Terms and Conditions”
   > To continue, click “I Agree”, click “Finish”
   > Select your Show, proceed with your order

Please keep your User ID and Password for future ordering on shows and events serviced by GES CANADA.

Remember to order by the Deadline date to avoid extra costs.

Thank you for your order.
## ISMB 2008

### EXHIBITOR INFORMATION

<table>
<thead>
<tr>
<th>BOOTH #</th>
<th>COMPANY</th>
<th>STREET</th>
<th>CITY</th>
<th>PROV/STATE</th>
<th>CODE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>E-MAIL</th>
<th>PHONE</th>
<th>FAX</th>
<th>CONTACT NAME</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### ADVANCE PRICE DEADLINE DATE:

July 4, 2008

### IMPORTANT - READ CAREFULLY

- You or your company are forwarding payment to GES CANADA in the form of a cheque.
- There is any possibility you or your representative will be ordering any service on-site.
- You are ordering Material Handling, Installation and Dismantle Labour or In-Booth Forklift Services.

#### PLEASE COMPLETE THE FOLLOWING

- **MASTERCARD**  **VISA**  **AMERICAN EXPRESS**  **EXPIRY DATE:**
- **CORPORATE**  **PERSONAL**

**CARD #**

```
[ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]
```

**CARDHOLDER’S NAME (PRINT):**

```
___________________________________________
```

**CARDHOLDER’S SIGNATURE:**

```
___________________________________________
```

**Cardholder’s Billing Address:**

```
___________________________________________
```

**City:**

```
_________________________  Prov/State:  ___________________  Code/Zip:  ___________________
```

**Tel:**

```
_________________________  Fax:  ___________________
```

This authorization allows GES CANADA to charge any fees outstanding after show closing to this credit card (including funds owed due to a cheque returned NSF).

---

**CHEQUES WILL NOT BE ACCEPTED WITHOUT THIS CREDIT CARD AUTHORIZATION**

**IF THIS AUTHORIZATION IS NOT COMPLETED, ALL ON-SITE ORDERS ARE EXPECTED TO BE PAID IN FULL BEFORE DELIVERY**
You may arrange for an exhibit house or other agent to handle your display & be charged for services. GES CANADA will agree to this arrangement if the exhibit house or agent makes satisfactory payment arrangements with us. Both firms must complete this form and return to GES CANADA by the Advanced Price Deadline Date. It is understood and agreed that the exhibitor is ultimately responsible for payment of charges. If your named third party has not paid the invoice before the last day of the show, any outstanding balance will be charged to the exhibitor’s credit card.

**ADVANCE PRICE DEADLINE DATE:** July 4, 2008

---

### Exhibiting Company

**Name of Exhibiting Company:**

**Address:**

**City:**

**Prov/State:**

**Code/Zip:**

**Authorized Name (print):**

**Authorized Signature:**

---

### CREDIT CARD AUTHORIZATION

- **MASTERCARD**
- **VISA**
- **AMERICAN EXPRESS**
- **CORPORATE**
- **PERSONAL**

**CARD #:**

**Cardholder’s Name (print):**

**Cardholder’s Signature:**

---

### Third Party / Display House

**Name of Third Party/Display House:**

**Address:**

**City:**

**Prov/State:**

**Code/Zip:**

**Authorized Name (print):**

**Authorized Signature:**

---

### CREDIT CARD AUTHORIZATION

- **MASTERCARD**
- **VISA**
- **AMERICAN EXPRESS**
- **CORPORATE**
- **PERSONAL**

**CARD #:**

**Cardholder’s Name (print):**

**Cardholder’s Signature:**

---

**ALL GES CANADA SERVICES ARE TO BE CHARGED TO THE THIRD PARTY EXCEPT FOR THE FOLLOWING:**

---
ADVANCE PRICE:
To qualify for Advance Prices, orders must be received with payment in full on or before the deadline date. Late orders will be charged the After Deadline Prices. Orders without payment cannot be processed until payment is received and will be charged the After Deadline Prices.

METHOD OF PAYMENT:
GES CANADA accepts American Express, MasterCard, Visa, Debit Card, Cheque and Bank Wire Transfers. Purchase Orders are not considered payment. Exhibitors will be charged a $25.00 fee for returned NSF cheques.

BANK WIRE TRANSFER INFORMATION:
To properly credit your account, please complete the BANK WIRE TRANSFER FORM included with the GES CANADA order forms and send the following information to the GES Exposition Services (Canada) Limited address listed on the Bank Wire Transfer Form.

NOTE: There is a $10.00 Service Charge applicable on all wire transfers.

PAYMENT SCHEDULE:
Payment for all services must be pre-paid in full. GES CANADA will not provide Material Handling, In-Booth Forklifts, or Installation and Dismantle Labour Services without your company’s CREDIT CARD AUTHORIZATION FORM on file.

THIRD PARTY BILLING:
You may arrange for an exhibit house or other agent to manage your exhibit & order services on your behalf. GES CANADA will agree to this arrangement if the exhibit house or agent makes satisfactory payment arrangements with us. In the event the authorized Third Party does not pay, each exhibiting company is ultimately responsible for all charges incurred on its behalf. See THIRD PARTY BILLING REQUEST FORM.

ADJUSTMENTS AND CANCELLATIONS:
Adjustments to your invoice will not be made after the close of the show. Some items, services and labour are subject to cancellation fees. Refer to each order form for details.

ALL EXHIBITORS MUST PAY BOTH 5% GST & 8% PST ON ALL ORDERS.
Please return confirmation by fax that this wire transfer has been sent to:
Magda Roithmeier
Accounts Receivable
GES CANADA
Phone: 905-283-0574 or
Fax: 905-283-0501 or
E-mail ar@ges.com

Your Company Name: __________________________
Booth Number: ___________ Event Name: _________

GES CANADA BANK INFORMATION

If you are sending Canadian Dollars
PLEASE INCLUDE ALL OF THE FOLLOWING INFORMATION TO ENSURE YOUR FUNDS REACH OUR BANK

Account Name: GES Exposition Services (Canada) Limited
Bank Name: Canadian Imperial Bank of Commerce
Address: 939 Lawrence Avenue E.
North York, Ontario Canada
M2C 1P9
Swift Code: CIBCCATT
Account #: 73-07616
Beneficiary's Bank //CC001000132 Routing / BIC / NCC / BSC or ABA Number: 026009593
Amount: _______________ Date of Transfer: ____________
Bank Charge: 10.00
Total: __________________

If you are sending American Dollars
PLEASE INCLUDE ALL OF THE FOLLOWING INFORMATION TO ENSURE YOUR FUNDS REACH OUR BANK

Account Name: GES Exposition Services (Canada) Limited
Bank Name: Canadian Imperial Bank of Commerce
Address: 939 Lawrence Avenue E.
North York, Ontario Canada
M2C 1P9
Swift Code: CIBCCATT
Account #: 0267015
Beneficiary's Bank //CC001000132 Routing / BIC / NCC / BSC or ABA Number: 026009593
Amount: _______________ Date of Transfer: ____________
Bank Charge: 10.00
Total: __________________

Please Note: We have only included our institutions bank charges, but all wire transfer bank
fees are the responsibility of the Exhibitor. Please check with your institution regarding their fees.
GES CANADA offers a variety of attractive rental furnishings and accessories to complement your exhibit.

- For additional information on these items, please see Furnishings Order Form.
- Other rental items are also available.
- Colours, sizes and styles may vary slightly.
**FURNISHINGS ORDER FORM**

**SHOW:** ISMB 2008

**EXHIBITOR INFORMATION**

<table>
<thead>
<tr>
<th>BOOTH #:</th>
<th>COMPANY</th>
<th>STREET</th>
<th>CITY</th>
<th>PROV/STATE</th>
<th>CODE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>E-MAIL</th>
<th>PHONE</th>
<th>FAX</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>CONTACT NAME</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

**ADVANCE PRICE DEADLINE DATE:** July 4, 2008

**CREDIT CARD AUTHORIZATION**

- [ ] MASTERCARD
- [ ] VISA
- [ ] AMEX

**EXPIRY DATE** /

<table>
<thead>
<tr>
<th>CARDHOLDER NAME</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>CARDHOLDER SIGNATURE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

- [ ] CHEQUE ATTACHED (PAYABLE TO GES CANADA)

**ALL ORDERS MUST BE PREPAID IN FULL**

(ORDERS CANNOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)

### FURNISHINGS

<table>
<thead>
<tr>
<th>QTY</th>
<th>CAT. NO.</th>
<th>DESCRIPTION</th>
<th>ADVANCE PRICE</th>
<th>AFTER DEADLINE</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>17</td>
<td></td>
<td>Grey Side Chair</td>
<td>$33.00</td>
<td>$46.00</td>
<td></td>
</tr>
<tr>
<td>14</td>
<td></td>
<td>Grey Arm Chair</td>
<td>$48.00</td>
<td>$67.00</td>
<td></td>
</tr>
<tr>
<td>16</td>
<td></td>
<td>Grey Counter Stool</td>
<td>$64.00</td>
<td>$90.00</td>
<td></td>
</tr>
<tr>
<td>72</td>
<td></td>
<td>Grey Lounge Chair</td>
<td>$66.00</td>
<td>$92.00</td>
<td></td>
</tr>
<tr>
<td>23</td>
<td></td>
<td>Coffee Table 18” High</td>
<td>$54.00</td>
<td>$76.00</td>
<td></td>
</tr>
<tr>
<td>21</td>
<td></td>
<td>Pedestal Table 30” High</td>
<td>$66.00</td>
<td>$92.00</td>
<td></td>
</tr>
<tr>
<td>32</td>
<td></td>
<td>Counter Storage Unit Select One: 36”High</td>
<td>$173.00</td>
<td>$242.00</td>
<td></td>
</tr>
<tr>
<td>33</td>
<td></td>
<td>Computer Counter</td>
<td>$249.00</td>
<td>$349.00</td>
<td></td>
</tr>
<tr>
<td>56</td>
<td></td>
<td>Wastebasket</td>
<td>$12.00</td>
<td>$17.00</td>
<td></td>
</tr>
<tr>
<td>55</td>
<td></td>
<td>Signholder</td>
<td>$61.00</td>
<td>$85.00</td>
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<tr>
<td>58</td>
<td></td>
<td>Coat Tree</td>
<td>$30.00</td>
<td>$42.00</td>
<td></td>
</tr>
<tr>
<td>70</td>
<td></td>
<td>Easel</td>
<td>$38.00</td>
<td>$53.00</td>
<td></td>
</tr>
<tr>
<td>75</td>
<td></td>
<td>Fishbowls (Sale Only)</td>
<td>$26.00</td>
<td>$36.00</td>
<td></td>
</tr>
</tbody>
</table>

**Draped Display Tables 30” High**

<table>
<thead>
<tr>
<th>BLACK</th>
<th>BLUE</th>
<th>BURGUNDY</th>
<th>GREEN</th>
<th>RED</th>
<th>SILVER</th>
<th>WHITE</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>QTY</th>
<th>CAT. NO.</th>
<th>DESCRIPTION</th>
<th>ADVANCE PRICE</th>
<th>AFTER DEADLINE</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>24</td>
<td></td>
<td>4 Ft. Long x 2 Ft. Wide</td>
<td>$63.00</td>
<td>$88.00</td>
<td></td>
</tr>
<tr>
<td>26</td>
<td></td>
<td>6 Ft. Long x 2 Ft. Wide</td>
<td>$77.00</td>
<td>$108.00</td>
<td></td>
</tr>
<tr>
<td>28</td>
<td></td>
<td>8 Ft. Long x 2 Ft. Wide</td>
<td>$96.00</td>
<td>$134.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Drape Fourth Side</td>
<td>Add $29.00 ea.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Raised Draped Display Tables 42” High**

<table>
<thead>
<tr>
<th>BLACK</th>
<th>BLUE</th>
<th>SILVER</th>
<th>WHITE</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>QTY</th>
<th>CAT. NO.</th>
<th>DESCRIPTION</th>
<th>ADVANCE PRICE</th>
<th>AFTER DEADLINE</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>24H</td>
<td></td>
<td>4 Ft. Long x 2 Ft. Wide</td>
<td>$96.00</td>
<td>$134.00</td>
<td></td>
</tr>
<tr>
<td>26H</td>
<td></td>
<td>6 Ft. Long x 2 Ft. Wide</td>
<td>$110.00</td>
<td>$154.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Drape Fourth Side</td>
<td>Add $29.00 ea.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Undraped Tables**

<table>
<thead>
<tr>
<th>4 Ft.</th>
<th>6 Ft.</th>
<th>8 Ft.</th>
<th>4 Ft.</th>
<th>6 Ft.</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>QTY</th>
<th>CAT. NO.</th>
<th>DESCRIPTION</th>
<th>ADVANCE PRICE</th>
<th>AFTER DEADLINE</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>10</td>
<td></td>
<td>3 Ft. High (Per Linear Ft.)</td>
<td>$12.00</td>
<td>$17.00</td>
<td></td>
</tr>
<tr>
<td>11</td>
<td></td>
<td>8 Ft. High (Per Linear Ft.)</td>
<td>$17.00</td>
<td>$24.00</td>
<td></td>
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</tbody>
</table>

**Custom Booth Draping**

<table>
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<tr>
<th>BLACK</th>
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<th>RED</th>
<th>SILVER</th>
<th>WHITE</th>
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</thead>
</table>

<table>
<thead>
<tr>
<th>QTY</th>
<th>CAT. NO.</th>
<th>DESCRIPTION</th>
<th>ADVANCE PRICE</th>
<th>AFTER DEADLINE</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>3 Ft. High (Per Linear Ft.)</td>
<td>$12.00</td>
<td>$17.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>8 Ft. High (Per Linear Ft.)</td>
<td>$17.00</td>
<td>$24.00</td>
<td></td>
</tr>
</tbody>
</table>

**SUBTOTAL**

<table>
<thead>
<tr>
<th>5% GST</th>
<th>8% PST</th>
<th>TOTAL</th>
</tr>
</thead>
</table>

GST #R104060264

**Terms & Conditions**

- All orders received after the Deadline Date will be processed at the After Deadline Price.
- Exhibitor is responsible for all items for the duration of the show.
- If a colour is not chosen, GES CANADA will choose a colour for you.
- Charges are for rental of equipment only. All items remain the property of GES CANADA.
- GES CANADA is not responsible for exhibit materials left in GEM rental exhibits or counter storage units.
- All claims or discrepancies must be settled at the GES CANADA Service Centre prior to show closing.
- No refunds/exchanges on cancelled draped tables or custom booth draping once delivered. 50% refund on furnishings cancelled prior to show opening.

I have read and understand the Terms & Conditions of my Agreement with GES CANADA.

---

Signature: ____________________________  Date: ____________________________
### CARPET ORDER FORM

**SHOW:** ISMB 2008

**EXHIBITOR INFORMATION**

<table>
<thead>
<tr>
<th>BOOTH #:</th>
<th>COMPANY</th>
<th>STREET</th>
<th>CITY</th>
<th>PROV/STATE</th>
<th>CODE</th>
<th>E-MAIL</th>
<th>PHONE</th>
<th>FAX</th>
<th>CONTACT NAME</th>
</tr>
</thead>
<tbody>
<tr>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**EXHIBITOR INFORMATION**

|         |         |        |      |            |      |        |       |    |               |

**CREDIT CARD AUTHORIZATION**

- **MASTERCARD**
- **VISA**
- **AMEX**

<table>
<thead>
<tr>
<th>EXPIRY DATE</th>
<th>CARDHOLDER NAME</th>
<th>CARDHOLDER SIGNATURE</th>
<th>CHEQUE ATTACHED</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>PAYABLE TO GES CANADA</td>
</tr>
</tbody>
</table>

**EXHIBITOR INFORMATION**

|         |         |        |      |            |      |        |       |    |               |

**TERMS & CONDITIONS**

- All orders received after the Deadline Date will be processed at the After Deadline Price.
- Exhibitor is responsible for all items for the duration of the show.
- No refunds/exchanges on carpets once delivered.
- Charges are for rental of equipment only. All items remain the property of GES CANADA.
- All claims or discrepancies must be settled at the GES CANADA Service Centre prior to show closing.
- If a colour is not chosen, GES CANADA will choose a colour for you. Carpet colour subject to availability.

I have read and understand the Terms & Conditions of my Agreement with GES CANADA.

**SUBTOTAL**

<table>
<thead>
<tr>
<th>5% GST</th>
<th>8% PST</th>
</tr>
</thead>
<tbody>
<tr>
<td>$846.00</td>
<td>$100.83</td>
</tr>
</tbody>
</table>

**TOTAL**

| $946.83 |

---

**ALL ORDERS MUST BE PREPAID IN FULL**

(ORDERS CAN NOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)

**BOOTH CARPET - STANDARD SIZE**

<table>
<thead>
<tr>
<th>COLOUR SELECTION:</th>
<th>□ BLACK</th>
<th>□ BLUE</th>
<th>□ GREY</th>
<th>□ RED</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>QTY.</th>
<th>CAT. NO.</th>
<th>DESCRIPTION</th>
<th>ADVANCE PRICE</th>
<th>AFTER DEADLINE</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>30</td>
<td>10 Ft. X 10 Ft.</td>
<td>Single Booth</td>
<td>$157.00</td>
<td>$220.00</td>
<td>$678.00</td>
</tr>
<tr>
<td>31</td>
<td>10 Ft. X 12 Ft.</td>
<td>Single Booth</td>
<td>$175.00</td>
<td>$245.00</td>
<td>$785.00</td>
</tr>
<tr>
<td>32</td>
<td>10 Ft. X 20 Ft.</td>
<td>Double Booth</td>
<td>$280.00</td>
<td>$392.00</td>
<td>$1,176.00</td>
</tr>
</tbody>
</table>

**BOOTH CARPET - CUSTOM SIZE (INCLUDING PLASTIC)**

If your booth requires a size not listed above, please complete this section.

<table>
<thead>
<tr>
<th>COLOUR SELECTION:</th>
<th>□ BLACK</th>
<th>□ BLUE</th>
<th>□ GREY</th>
<th>□ RED</th>
</tr>
</thead>
</table>

| 35X Ft. x Ft. = Sq. Ft. | $2.00/Sq. Ft. | $2.80/Sq. Ft. |

**UNDERPADDING** PRICE PER SQUARE FOOT INSTALLED (100 SQ. FT. MIN.)

**PROTECTIVE PLASTIC COVERING** PRICE PER SQUARE FOOT INSTALLED (STANDARD SIZES ONLY)

**PLEASE SELECT ONE FOR CUSTOM CARPET SIZES ONLY:**

**IF ORDERING ELECTRICAL OR TELECOMMUNICATIONS SERVICES, WILL UNDER CARPET WIRING BE REQUIRED?**

- □ YES
- □ NO

---

Signature Date

---

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5  Tel: (905) 283-0500  Fax: (905) 283-0501
specialty furniture

(47A) Leather 2-Seater Sofa
(47C) Mahogany Coffee Table
(47E) Table Lamp

(47A) Leather Lounge Chair
(47D) Mahogany End Table

(48A) Fabric 2-Seater Sofa
(47C) Mahogany Coffee Table
(47D) Mahogany End Table

(51A) Bar Fridge
(51B) Bag Holder/Garment Stand
(51C) Wrought Iron Easel
(51D) Literature Stand

(52A) Leather Highback Chair
(52C) Woodgrain Bookcase

(52B) Leather Loveseat Chair
(52D) Woodgrain Executive Desk

(53A) Iron/Glass Parsons Table
(53B) Iron/Glass Coffee Table
(53C) Iron/Glass End Table
specialty furniture

When the show calls for something special, look to GES CANADA for the finest in specialty furniture rental. Select from our wide variety of elegant groupings or individual pieces to create a setting that’s sure to leave a lasting impression.

- For sizes and prices on these items, see Specialty Furniture Order Form.
- Other rental items are also available.
- Colours, sizes and styles may vary slightly.

See reverse side for additional selections
SHOW: **ISMB 2008**

**EXHIBITOR INFORMATION**

<table>
<thead>
<tr>
<th>BOOTH #:</th>
<th>COMPANY</th>
<th>STREET</th>
<th>CITY</th>
<th>PROV/STATE</th>
<th>CODE</th>
<th>E-MAIL</th>
<th>PHONE</th>
<th>FAX</th>
</tr>
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<tbody>
<tr>
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**CREDIT CARD AUTHORIZATION**

- [ ] MASTERCARD
- [ ] VISA
- [ ] AMEX

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<th>EXPIRY DATE</th>
<th>CARDHOLDER NAME</th>
<th>CARDHOLDER SIGNATURE</th>
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- [ ] CHEQUE ATTACHED (PAYABLE TO GES CANADA)

**ALL ORDERS MUST BE PREPAID IN FULL**

(ORDERS CAN NOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)

<table>
<thead>
<tr>
<th>QTY</th>
<th>CAT NO.</th>
<th>DESCRIPTION</th>
<th>ADVANCE PRICE</th>
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<th>TOTAL</th>
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<tr>
<td></td>
<td>41A</td>
<td>Blk Fanback Stool-5D</td>
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<tr>
<td></td>
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<td>$133.00</td>
<td>$186.00</td>
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<td>Blk Leather Bistro Stool-5B</td>
<td>$133.00</td>
<td>$186.00</td>
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<tr>
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<td>43A</td>
<td>Grey Fabric Bistro Stool-5F</td>
<td>$155.00</td>
<td>$217.00</td>
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<tr>
<td></td>
<td>44A</td>
<td>Blk Leather Meeting Chair-8B</td>
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<td></td>
<td>44B</td>
<td>42&quot; Blk Meeting Table-3A</td>
<td>$121.00</td>
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<tr>
<td></td>
<td>45A</td>
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<td>$137.00</td>
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<td>46A</td>
<td>Grey Fabric Stool-7H</td>
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<td></td>
<td>46B</td>
<td>Grey Fabric Steno Chair-7I</td>
<td>$ 71.00</td>
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<td>Blk Leather 2-Seater Sofa-1B</td>
<td>$297.00</td>
<td>$416.00</td>
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<td>47B</td>
<td>Blk Leather Chair-1A</td>
<td>$227.00</td>
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<td></td>
<td>47C</td>
<td>Mahogany Coffee Table-9A</td>
<td>$117.00</td>
<td>$164.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>47D</td>
<td>Mahogany End Table-9B</td>
<td>$105.00</td>
<td>$147.00</td>
<td></td>
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<td></td>
<td>47E</td>
<td>Blk Table Lamp-6C</td>
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<td>48A</td>
<td>Grey Fabric 2-Seater Sofa-10B</td>
<td>$264.00</td>
<td>$370.00</td>
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<tr>
<td></td>
<td>48B</td>
<td>Grey Fabric Chair-10A</td>
<td>$194.00</td>
<td>$272.00</td>
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</tr>
<tr>
<td></td>
<td>49A</td>
<td>Blk Leather Lounge Chair-11A</td>
<td>$188.00</td>
<td>$263.00</td>
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<tr>
<td></td>
<td>50A</td>
<td>Grey Fabric Lounge Chair-11B</td>
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<td></td>
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<td>Bar Fridge-12D</td>
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<tr>
<td></td>
<td>51B</td>
<td>Bag Holder/Garment Stand-12C</td>
<td>$149.00</td>
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<td></td>
</tr>
<tr>
<td></td>
<td>51C</td>
<td>Wrought Iron Easel-12B</td>
<td>$  78.00</td>
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<tr>
<td></td>
<td>51D</td>
<td>Literature Stand-12A</td>
<td>$149.00</td>
<td>$209.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>52A</td>
<td>Blk Leather Highback Chair-7L</td>
<td>$134.00</td>
<td>$188.00</td>
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</tr>
<tr>
<td></td>
<td>52B</td>
<td>Blk Leather Lowback Chair-7G</td>
<td>$121.00</td>
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<tr>
<td></td>
<td>52C</td>
<td>Woodgrain Bookcase-7B</td>
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<tr>
<td></td>
<td>52D</td>
<td>Woodgrain Executive Desk-7C</td>
<td>$270.00</td>
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<tr>
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<td>53A</td>
<td>Iron/Glass Parsons Table-9E</td>
<td>$188.00</td>
<td>$263.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>53B</td>
<td>Iron/Glass Coffee Table-9C</td>
<td>$117.00</td>
<td>$164.00</td>
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</tr>
<tr>
<td></td>
<td>53C</td>
<td>Iron/Glass End Table-9D</td>
<td>$105.00</td>
<td>$147.00</td>
<td></td>
</tr>
</tbody>
</table>

**3 Seater Sofa Available Upon Request**

**ON-SITE ORDERS ARE NOT AVAILABLE FOR THIS EQUIPMENT**

**Terms & Conditions**

- All orders received after the Deadline Date will be processed at the After Deadline Price.
- Exhibitor is responsible for all items for the duration of the show.
- There will be no refunds/exchanges for cancellations on-site.
- Charges are for rental of equipment only. All items remain the property of GES CANADA.
- All claims or discrepancies must be settled at the GES CANADA Service Centre prior to show closing.

I have read and understand the Terms & Conditions of my Agreement with GES CANADA.

_________________________  _________________________
Signature                                      Date
**Show Special**

→ Spend less  → Sell More  → Look great

- Installed and Dismantled
- Ready before you arrive
- No Labour Costs
- No Trucking Costs
- Includes Carpet
- Includes Header Sign(s)
- Choice of Colours
- Accessories Available

**Package A: 10’x10’ Booth**
- Header Sign - 12” x 78”
- Infill Panels
- Colour Coordinated 10’x10’ Carpet
- Price after Deadline Date: $1,340.00

**Package B: 10’x20’ Booth**
- 2-Header Signs - 12” x 78” each
- Infill Panels
- Colour Coordinated 10’x20’ Carpet
- Price after Deadline Date: $2,008.00

Indicate Date and Time you plan to arrive to merchandise your exhibit:

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
</tr>
</thead>
</table>

**Terms & Conditions**

- Does not include lighting or electrical service.
- No refunds/exchanges once show move-in begins.
- All claims or discrepancies must be settled prior to show closing.
- All orders received after the Deadline Date will be processed at the After Deadline Price
- GES CANADA is not responsible for exhibit materials left in GEM rental exhibits or counter storage units

I have read and understand the Terms & Conditions of my Agreement with GES CANADA.
If you would like more information about our Custom Exhibit and Design Services, please contact us.

www.gesexpo.ca

Creative, cost effective design solutions
One on one attention by experienced professionals
State of the art graphic capabilities

Let us customize your exhibit

Rental Packages

GEM Exhibit
GEM Exhibit Rental Packages

3 Easy Steps

GEM Model #1 - 10’x10’ Corner

GEM Model #2 - 10’x10’ Corner

GEM Model #3 - 10’x10’

GEM Model #4 - 10’x10’

GEM Model #5 - 10’x10’

GEM Model #6 - 10’x20’

GEM Model #7 - 10’x20’

GEM Model #8 - 10’x20’

GEM Model #9 - 10’x20’

GEM Model #10 - 10’x20’ Corner

Grey indicates identification sign
- Select the model number that suits your needs
- Choose carpet and panel colours on the GEM Exhibit Rental order form
- Indicate identification sign copy on the GEM Exhibit Rental order form

Grey indicates identification sign
Let us customize your exhibit

- Creative, cost effective design solutions
- One on one attention by experienced professionals
- State of the art graphic capabilities

If you would like more information about our Custom Exhibit and Design Services, please contact us.

www.gesexpo.ca
SHOW: ISMB 2008

EXHIBITOR INFORMATION

BOOTH #: __________________________

COMPANY

STREET

CITY                                         PROV/STATE                    CODE

E-MAIL

PHONE                                                     FAX

CONTACT NAME ________________________________

ALL ORDERS MUST BE PREPAID IN FULL
(ORDERS CANNOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)

<table>
<thead>
<tr>
<th>Model Number</th>
<th>Advance Price</th>
<th>After Deadline Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Model #1</td>
<td>$1,460.00</td>
<td>$2,044.00</td>
</tr>
<tr>
<td>Model #2</td>
<td>$1,293.00</td>
<td>$1,810.00</td>
</tr>
<tr>
<td>Model #3</td>
<td>$1,541.00</td>
<td>$2,157.00</td>
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<tr>
<td>Model #4</td>
<td>$1,682.00</td>
<td>$2,355.00</td>
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<tr>
<td>Model #5</td>
<td>$1,714.00</td>
<td>$2,400.00</td>
</tr>
<tr>
<td>Model #6</td>
<td>$3,083.00</td>
<td>$4,316.00</td>
</tr>
<tr>
<td>Model #7</td>
<td>$3,191.00</td>
<td>$4,467.00</td>
</tr>
<tr>
<td>Model #8</td>
<td>$2,974.00</td>
<td>$4,164.00</td>
</tr>
<tr>
<td>Model #9</td>
<td>$3,131.00</td>
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</tr>
<tr>
<td>Model #10</td>
<td>$3,515.00</td>
<td>$4,921.00</td>
</tr>
</tbody>
</table>

PACKAGE INCLUDES: - Installation & Dismantling
- Choice of Carpet Colour
- Choice of Panel Colour
- Company Identification Sign

Package Does Not Include: Cleaning, Light Fixtures or Electrical Outlets

Upgrade options available. Contact Exhibitor Services.

Font Colour:  [ ] Black


(Fabric Panels are velcro compatible)

Carpet Colour:  [ ] Black  [ ] Blue  [ ] Grey  [ ] Red

(All panel & carpet colours subject to availability.)

Model Numbers 1, 2, 3, 4, 5, 6, 8 or 9 Identification Sign to Read:

Model Numbers 7 or 10 Identification Sign to Read: Left: ___________________________ Right: ___________________________

Indicate Date & Time for Arrival: ___________________________

Custom Header Signs/Logos will be charged $75.00 extra per sign.

Terms & Conditions
• Payment may be made by cheque up to two weeks prior to the 1st day of move in.
• All orders received after the Deadline Date will be processed at the After Deadline Price.
• Exhibitor is responsible for all items for the duration of the show.
• Charges are for rental of equipment only. All items remain the property of GES CANADA.
• No refunds/exchanges once show move-in begins. All claims or discrepancies must be settled prior to show closing.
• GES CANADA is not responsible for exhibit materials left in GEM rental exhibits or counter storage units.

I have read and understand the Terms & Conditions of my Agreement with GES CANADA.

_____________  _____________
Signature  Date
SHOW:                      ISMB 2008

EXHIBITOR INFORMATION

BOOTH #: ____________________________

COMPANY __________________________________________

STREET ____________________________________________

CITY ____________________ PROV/STATE _______ CODE ___________

E-MAIL ____________________________________________

PHONE __________________ FAX __________________

CONTACT NAME ___________________________________

CREDIT CARD AUTHORIZATION

[ ] MASTERCARD [ ] VISA [ ] AMEX

EXPiry DATE ___ / ___

CARDHOLDER NAME ____________________________

CARDHOLDER SIGNATURE ____________________________

CHEQUE ATTACHED (PAYABLE TO GES CANADA)

ALL ORDERS MUST BE PREPAID IN FULL
(ORDERS CAN NOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)

TO BE ABLE TO RENT THESE ACCESSORIES, YOU MUST HAVE ORDERED A GEM BOOTH FROM GES CANADA.

Slatwall is an upgrade for existing walls in your GEM booth.
Please attach diagram of booth indicating location for Grid Panels and/or Slatwall.

<table>
<thead>
<tr>
<th>QTY</th>
<th>ITEM</th>
<th>DESCRIPTION</th>
<th>ADVANCE PRICE</th>
<th>AFTER DEADLINE</th>
<th>TOTAL</th>
</tr>
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<tbody>
<tr>
<td>A</td>
<td>Waterfall with eight balls</td>
<td>$ 32.00</td>
<td>$ 45.00</td>
<td></td>
<td></td>
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<tr>
<td>B</td>
<td>Grid Panels - 38” X 44” White Panels (2” squares)</td>
<td>$ 107.00</td>
<td>$ 150.00</td>
<td></td>
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<tr>
<td>C</td>
<td>Garment Rail 39”W</td>
<td>$ 38.00</td>
<td>$ 53.00</td>
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<td>D</td>
<td>Shelves  Flat  Angled  37”L X 12”W</td>
<td>$ 33.00</td>
<td>$ 46.00</td>
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<td></td>
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<tr>
<td>E</td>
<td>8 1/2” X 11” Clear Plexi Literature Pocket</td>
<td>$ 28.00</td>
<td>$ 39.00</td>
<td></td>
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<tr>
<td>F</td>
<td>Slatwall Panels - 37”W X 96”H Grey (Upgrade for standard panels)</td>
<td>$ 89.00</td>
<td>$ 125.00</td>
<td></td>
<td></td>
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</tbody>
</table>

Terms & Conditions
• All items subject to availability.
• No refunds/exchanges once show move-in begins.
• All claims or discrepancies must be settled prior to show closing.
• Exhibitor is responsible for all items for the duration of the show.
• Charges are for rental of equipment. All items remain the property of GES CANADA.
• All orders received after the Deadline Date will be processed at the After Deadline Price.

I have read and understand the Terms & Conditions of my Agreement with GES CANADA.

Signature ____________________________ Date ____________________________
## ACCESSORIES ORDER FORM

**EXHIBITOR INFORMATION**

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<tr>
<th>BOOTH #:</th>
<th>COMPANY</th>
<th>STREET</th>
<th>CITY</th>
<th>PROV/STATE</th>
<th>CODE</th>
<th>E-MAIL</th>
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**EXHIBITOR INFORMATION**

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**CREDIT CARD AUTHORIZATION**

- **MASTERCARD**
- **VISA**
- **AMEX**

<table>
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<th>EXPIRY DATE</th>
<th>/</th>
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**CARDHOLDER NAME**

**CARDHOLDER SIGNATURE**

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<tr>
<th>CHEQUE ATTACHED (PAYABLE TO GES CANADA)</th>
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**ALL ORDERS MUST BE PREPAID IN FULL**

(ORDERS CAN NOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)

LIGHTS ARE INCLUDED IN SHOWCASES

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<th>QTY</th>
<th>#</th>
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<td>$148.00</td>
<td>$</td>
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<td>2</td>
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<td>BAGHOLDER 41&quot;H</td>
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<td>$ 80.00</td>
<td>$</td>
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<tr>
<td>3</td>
<td>3</td>
<td>PEDESTAL (WHITE) 20&quot;L X 20&quot;W X 28&quot;H or 36&quot;H</td>
<td>$107.00</td>
<td>$150.00</td>
<td>$</td>
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<tr>
<td>4</td>
<td>4</td>
<td>FREE STANDING PANELS (BLACK) 37&quot;W X 96&quot;H</td>
<td>$200.00</td>
<td>$280.00</td>
<td>$</td>
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<tr>
<td>5</td>
<td>5</td>
<td>PEDESTAL WHITE 40&quot;L X 40&quot;W (TOPS ARE 20&quot; X 20&quot;) (UNIT HEIGHTS - 16&quot;-28&quot; &amp; 28&quot;-41&quot;)</td>
<td>$385.00</td>
<td>$539.00</td>
<td>$</td>
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<tr>
<td>6</td>
<td>6</td>
<td>STORAGE COUNTER (WHITE) 80&quot;L X 20&quot;W X 41&quot;H</td>
<td>$321.00</td>
<td>$449.00</td>
<td>$</td>
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<tr>
<td>7</td>
<td>7</td>
<td>CURVED COUNTER (WHITE) 60&quot;L X 20&quot;W X 36&quot;H</td>
<td>$256.00</td>
<td>$358.00</td>
<td>$</td>
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<tr>
<td>8</td>
<td>8</td>
<td>99A SHOWCASE (WHITE/GLASS) 40&quot;L X 20&quot;W X 41&quot;H</td>
<td>$256.00</td>
<td>$358.00</td>
<td>$</td>
</tr>
<tr>
<td>9</td>
<td>9</td>
<td>99B SHOWCASE (WHITE/GLASS) 40&quot;L X 20&quot;W X 41&quot;H</td>
<td>$256.00</td>
<td>$358.00</td>
<td>$</td>
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<tr>
<td>10</td>
<td>10</td>
<td>99C SHOWCASE (WHITE/GLASS) 26&quot;L X 26&quot;W X 96&quot;H</td>
<td>$385.00</td>
<td>$539.00</td>
<td>$</td>
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<tr>
<td>11</td>
<td>11</td>
<td>99D SHOWCASE (WHITE/GLASS) 40&quot;L X 20&quot;W X 96&quot;H</td>
<td>$385.00</td>
<td>$539.00</td>
<td>$</td>
</tr>
<tr>
<td>12</td>
<td>12</td>
<td>1 PAIR STANCHIONS WITH 5' RETRACTABLE BELT</td>
<td>$104.00</td>
<td>$146.00</td>
<td>$</td>
</tr>
</tbody>
</table>

**SUBTOTAL**

5%GST | 8%PST

**TOTAL**

| GST #R104060264 |

---

**Terms & Conditions**

- No refunds/exchanges once show move-in begins.
- All claims or discrepancies must be settled prior to show closing.
- Exhibitor is responsible for all items for the duration of the show.
- Charges are for rental of equipment. All items remain the property of GES CANADA.
- GES CANADA is not responsible for exhibit materials left in counter storage units.
- All orders received after the Deadline Date will be processed at the After Deadline Price.

I have read and understand the Terms & Conditions of my Agreement with GES CANADA.

__________________________  __________________________
Signature                                    Date
SHOW: ISMB 2008

EXHIBITOR INFORMATION

BOOTH #: ________________________

COMPANY________________________

STREET__________________________

CITY_________________ PROV/STATE _______ CODE _______

E-MAIL___________________________

PHONE__________________________ FAX __________

CONTACT NAME___________________

EXHIBITOR INFORMATION

MASTERCARD            VISA            AMEX

EXPIRY DATE __________/__________

CARDHOLDER NAME

CARDHOLDER SIGNATURE

CHEQUE ATTACHED (PAYABLE TO GES CANADA)

SIGN LAYOUT

<table>
<thead>
<tr>
<th>Sign Sizes</th>
<th>Advance Price</th>
<th>After Deadline Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>11” x 14”</td>
<td>$ 34.00</td>
<td>$ 48.00</td>
</tr>
<tr>
<td>14” x 22”</td>
<td>$ 60.00</td>
<td>$ 84.00</td>
</tr>
<tr>
<td>22” x 28”</td>
<td>$ 77.00</td>
<td>$108.00</td>
</tr>
<tr>
<td>7” x 44”</td>
<td>$ 57.00</td>
<td>$ 80.00</td>
</tr>
<tr>
<td>28” x 44”</td>
<td>$100.00</td>
<td>$140.00</td>
</tr>
<tr>
<td>40” x 60”</td>
<td>$ 218.00</td>
<td>$305.00</td>
</tr>
</tbody>
</table>

LOGOS ARE NOT INCLUDED IN PRICING

PLEASE PRINT OR TYPE WORDING REQUIRED:

I have read and understand the Terms & Conditions of my Agreement with GES CANADA.

Signature ___________________________ Date ___________________________

SUBTOTAL

5%GST

8%PST

TOTAL

GST #R104060264
SHOW:  
ISMB 2008

EXHIBITOR INFORMATION

BOOTH #: 
COMPANY 
STREET 
CITY PROV/STATE CODE 
E-MAIL 
PHONE FAX 
CONTACT NAME 

EXHIBITOR INFORMATION

ALL ORDERS MUST BE PREPAID IN FULL
(ORDERS CAN NOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)

Create a Lasting Impression!

GREEN FLOOR PLANTS

<table>
<thead>
<tr>
<th>Qty</th>
<th>Cat. No.</th>
<th>Description</th>
<th>Advance Price</th>
<th>After Deadline</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>40A</td>
<td>2 ft. to 5 ft. Tall</td>
<td>$ 59.00</td>
<td>$ 83.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>40B</td>
<td>6 ft. to 8 ft. Tall</td>
<td>$ 81.00</td>
<td>$ 113.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>40T</td>
<td>9 ft. to 10 ft. Tall (Indoor Tree)</td>
<td>$121.00</td>
<td>$169.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

GREEN TABLE PLANTS

<table>
<thead>
<tr>
<th>Qty</th>
<th>Cat. No.</th>
<th>Description</th>
<th>Advance Price</th>
<th>After Deadline</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>40F</td>
<td></td>
<td>Boston Fern</td>
<td>$ 35.00</td>
<td>$ 49.00</td>
<td></td>
</tr>
<tr>
<td>40D</td>
<td></td>
<td>Table Plant - 10&quot;</td>
<td>$ 35.00</td>
<td>$ 49.00</td>
<td></td>
</tr>
<tr>
<td>40C</td>
<td></td>
<td>Mums</td>
<td>$ 21.00</td>
<td>$ 29.00</td>
<td></td>
</tr>
</tbody>
</table>

FLOWERING PLANTS & SPECIAL REQUESTS

<table>
<thead>
<tr>
<th></th>
<th>Advance Price</th>
<th>After Deadline</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Standard Fresh Flower Arrangement</td>
<td>$ 85.00</td>
<td>$106.00</td>
<td></td>
</tr>
<tr>
<td>Premium Fresh Flower Arrangement</td>
<td>$ 157.00</td>
<td>$196.00</td>
<td></td>
</tr>
<tr>
<td>Exotic Arrangement</td>
<td>$ 107.00</td>
<td>$134.00</td>
<td></td>
</tr>
</tbody>
</table>

PLEASE NOTE: Prices for flowering plants may change depending on type of flowers requested. Please list below the types of flowers you require along with any specific instructions and our Exhibitor Service Department will check on availability and price: ____________________________

Terms & Conditions

• All orders received after the Deadline Date will be processed at the After Deadline Price.
• Exhibitor is responsible for all items for the duration of the show. No refunds, exchanges or cancellations on site.
• Charges are for rental of equipment only. All items remain the property of GES CANADA.
• All claims or discrepancies must be settled at the GES CANADA Service Centre prior to show closing.

I have read and understand the Terms & Conditions of my Agreement with GES CANADA.

Signature Date

SUBTOTAL
5% GST
8% PST
TOTAL

GST #R104060264
SHOW: ISMB 2008

EXHIBITOR INFORMATION

BOOTH #: ____________________________

COMPANY ____________________________________________

STREET ____________________________________________

CITY ___________________ PROV/STATE ________ CODE ______

E-MAIL ____________________________________________

PHONE ___________________ FAX __________________

CONTACT NAME ________________________________

CREDIT CARD INFORMATION

[ ] MASTERCARD [ ] VISA [ ] AMEX

CARDHOLDER NAME ________________________________________

CARDHOLDER SIGNATURE __________________________________

EXPIRY DATE ______ / ______

CHEQUE ATTACHED (PAYABLE TO GES CANADA) [ ]

LABOUR RATES ARE CHARGED PER PERSON AT A MINIMUM CHARGE OF ONE HOUR. LABOUR OVER ONE HOUR IS CHARGED IN 1/2 HOUR INCREMENTS. IF GES CANADA SUPERVISION IS REQUIRED ADD 30% OF THE TOTAL LABOUR COST ($25 MINIMUM). (A 30% SURCHARGE WILL BE APPLIED TO ON-SITE ORDERS)

Straight Time
8:00a.m. - 4:00p.m.
Monday-Friday

$85.00 PER HOUR

Overtime
4:00p.m. - 6:00p.m.
Monday-Friday
8:00a.m.-4:00p.m. Sat & Sun

$128.00 PER HOUR

Double Time
After 6:00p.m. Mon-Fri
After 4:00p.m. Sat & Sun
All Holiday Hours

$167.00 PER HOUR

(5% GST & 8% PST TAXES APPLICABLE)

INSTALLATION

Set Up Drawings or Photos Required: [ ] yes [ ] no
Attached: [ ] yes [ ] no

Carrier: ____________________________

Delivery Date: ______________________

Day / Date/ Month / Year

Delivery Time: __________ [ ] a.m.[ ] p.m.

SUPERVISION

[ ] By Exhibitor (Provide Name of Rep): ____________________________

(Exhibitor MUST be Present to Supervise)

[ ] By GES CANADA

(Exhibitor does NOT have to be present)

DATE LABOUR REQUIRED: ____________________________

Day / Date/ Month / Year

START TIME REQUIRED: __________ [ ] a.m.[ ] p.m

NUMBER OF PEOPLE REQUIRED X HOURS PER PERSON ______ = TOTAL HOURS ______

DISMANTLING

Carrier: ____________________________

Pick-up Date: ______________________

Day / Date/ Month / Year

Pick-up Time: __________ [ ] a.m.[ ] p.m.

SUPERVISION

[ ] By Exhibitor (Provide Name of Rep): ____________________________

(Exhibitor MUST be Present to Supervise)

[ ] By GES CANADA

(Exhibitor does NOT have to be present)

DATE LABOUR REQUIRED: ____________________________

Day / Date/ Month / Year

START TIME REQUIRED: __________ [ ] a.m.[ ] p.m

NUMBER OF PEOPLE REQUIRED ______ X HOURS PER PERSON ______ = TOTAL HOURS ______

EXHIBITOR MUST REPORT TO GES CANADA SERVICE DESK TO RECEIVE THEIR LABOUR

Terms & Conditions

• When Exhibitor is supervising labour the Exhibitor must check labour in and out at the GES CANADA Service Desk.
• We reserve the right to change Labourers and/or rates as shifts change.
• All claims or discrepancies must be settled within one week of show closing.
• Uncancelled labour will be charged a minimum fee of 1 hour per man.
• GES CANADA Limits of Liability apply.

I have read and understand the Terms & Conditions of my Agreement with GES CANADA.

Signature ______________________ Date __________

GST #R104060264
GES CANADA has been appointed by the Show Management to provide Material Handling services for the ISMB 2008. Exhibitors must use GES CANADA to perform this service which includes:

- RECEIVING, DOCUMENTING AND INSPECTING YOUR SHIPMENT(S) ON ARRIVAL
- UNLOADING OF SHIPMENT(S) AT THE SHOW-SITE DOCK & DELIVERY TO BOOTH
- REMOVING OF EMPTY CONTAINERS FROM BOOTH TO STORAGE AREA
- STORING YOUR EMPTY CONTAINERS IN THE STORAGE AREA
- RETURNING OF EMPTY CONTAINERS TO BOOTH AFTER SHOW CLOSING
- MOVING YOUR OUTBOUND SHIPMENT TO THE LOADING DOCK
- RELOADING OF SHIPMENT(S) FROM DOCK ON TO YOUR CARRIER

GES CANADA, as the official Material Handling contractor, is required by Show Management to perform this service. These services are charged per hundred weight with a 200lb minimum at the expense of the exhibitor. To avoid additional charges, please complete and return the MATERIAL HANDLING ORDER FORM provided.

Exhibitors shipping to the advance warehouse receive the following additional services:

- STORAGE UP TO 30 DAYS IN THE ADVANCE WAREHOUSE
- DELIVERY OF SHIPMENT(S) FROM ADVANCE WAREHOUSE TO SHOW SITE
- FIRST PRIORITY UNLOADING STATUS

** LOOSE AND UNCRATED SHIPMENT(S) WILL NOT BE RECEIVED BY ADVANCE WAREHOUSE**

LABELLING YOUR PACKAGES FOR SHIPPING:

A) ADVANCE SHIPMENTS TO WAREHOUSE DEADLINE DATE: July 11, 2008

B) DIRECT SHIPMENTS TO SHOW SITE TARGET DATE: July 19, 2008 @ 10:00AM
SHOW: ISMB 2008

EXHIBITOR INFORMATION

BOOTH #: _________________________________
COMPANY ________________________________
STREET ________________________________
CITY _________________________________ PROV/STATE ________ CODE ________
E-MAIL ________________________________
PHONE ________________________________ FAX ____________________________
CONTACT NAME __________________________

CREDIT CARD AUTHORIZATION (ABOVE) MUST BE COMPLETED AS
METHOD OF PAYMENT FOR THIS SERVICE.

ADVANCE SHIPMENT(S) TO WAREHOUSE:

◆ Shipment(s) must be received by: July 11, 2008
◆ Estimated Weight of Shipment(s) - Rounded up to the nearest 100lbs:
◆ Rate $50.00 per 100lbs. (200lbs. minimum)
◆ Shipment(s) received after July 11, 2008 will be charged at the direct shipment rate.

DIRECT SHIPMENT(S) TO SHOWSITE:

◆ Shipment(s) may arrive at Show Site on or after: July 19, 2008 @ 10:00AM
◆ Estimated Weight of Shipment(s) - Rounded up to the nearest 100lbs:
◆ Rate $62.00 per 100lbs. (200lbs. minimum)
◆ Off Target Shipment(s) are subject to a 30% Surcharge.

SMALL PACKAGES (Maximum 50lbs / Shipment):

◆ Rate of $29.00 First Package
◆ Rate of $6.00 for each additional package (in the same shipment) to a 50lb. Maximum
  If over 50lbs., Rates for Advance or Direct Shipments will apply

SPECIAL HANDLING:

◆ SHIPMENTS OF LOOSE, PADDED OR UNCRATED MATERIALS. SPECIAL UNLOADING REQUIREMENTS, SUCH AS
  GROUND/SIDE DOOR/CONSTRUCTED OR STACKED UNLOADING.
◆ UNWEIGHED SHIPMENTS OR SHIPMENTS REC’D WITHOUT A CERTIFIED WEIGHT TICKET,
  ALL OF WHICH WILL BE SUBJECT TO AN ADDITIONAL 30% SURCHARGE

PLEASE COMPLETE THE FOLLOWING:

Goods are scheduled for delivery to: ☐Show Site ☐Advance Warehouse
Date goods are scheduled to arrive: ____________________ Month/Day
Number of Pieces: ________ Total Weight: __________ lbs. __________ Kg.

Terms & Conditions

• Collect shipments will not be accepted.
• GES CANADA is not responsible for concealed damage, damage to loose or inadequately packed
  shipments or loss of merchandise after delivery to booth.
• It is the exhibitor’s responsibility to secure and maintain loss & damage insurance coverage for their exhibit
  properties.
• All claims or discrepancies must be settled at the GES CANADA Service Centre prior to show closing.
• GES CANADA’s Limits of Liability & Responsibility apply to this service.

I have read and understand the Terms & Conditions of my Agreement with GES CANADA.

___________________________  __________________________
Signature  Date

MATERIAL HANDLING ORDER FORM

SUBTOTAL
5%GST
TOTAL

GST #R104060264
GO EVERYWHERE ON TIME
GES CANADA Logistics Services

Your Choice of Reliable Service Options

- Sameday (within Canada)
- Overnight (AM/PM)
- 2nd Day
- 3-5 Day Deferred
- Common Carrier
- Van Line
- Courier Service

24-Hour Tracking

Call toll free 1-877-437-4247 for immediate information on the status of your shipment, day or night.

On-site Representation

GES CANADA Logistics representatives will be on site from the beginning of move-in and throughout the event until the last shipment leaves the tradeshow floor.

Competitive Pricing

You will benefit from priority delivery at competitive prices thanks to special arrangements we have made with select carriers.

Simplified Budgeting

Our transportation management system gives you the information you need to budget more effectively.

Simplified Ordering

For your convenience choose one of the ordering options available. Logistics documentation and form completion assistance.

- Phone: 905-283-0500 or 1-877-437-4247
- Fax: 905-283-0501

Now you can ship everywhere with GES CANADA Logistics Services. Take advantage of these program benefits and simplify your pre-show planning!
It’s (almost) show time! Are you ready?
GES CANADA Exposition Services offers many products and services to help you achieve the results you are looking for. Have you considered...

GES CANADA Logistcs Services
Local, Regional, International

- Transportation
- Tracking & Tracing
- Warehousing
- Exhibit Management

Let GES CANADA Logistics handle the details. We smoothly navigate the many challenges of event management from shipping to tracking to warehousing and more. Our GES CANADA Logistics team offers you one-stop shopping for all your tradeshow and event needs.

Transportation management you can rely on. With GES CANADA Logistics, you have a variety of shipping options

- Common Carrier
- LTL Trucking to handle national, regional and local shipping
- Full truck load for economy
- Air, including second-day and deferred

Want to find out more?
Call toll free at 1 877 437-4247 (x573) or complete information below and fax to (905) 283-0501, and let GES CANADA take care of your logistics needs from start to finish.

<table>
<thead>
<tr>
<th>Company Name:</th>
<th>Phone:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact:</td>
<td>Fax:</td>
</tr>
</tbody>
</table>
### SHIPPER INFORMATION

<table>
<thead>
<tr>
<th>COMPANY NAME:</th>
<th>PICK UP DATE:</th>
<th>PICK UP TIME:</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADDRESS:</td>
<td>BUSINESS HOURS:</td>
<td>LOADING DOCK:</td>
</tr>
<tr>
<td>CITY:</td>
<td>PROV/STATE:</td>
<td>ZIP:</td>
</tr>
<tr>
<td>CONTACT:</td>
<td>IF YES, CUSTOMS BROKER:</td>
<td></td>
</tr>
<tr>
<td>PHONE:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FAX:</td>
<td>CONTACT:</td>
<td></td>
</tr>
</tbody>
</table>

I will be shipping to:  
- [ ] ADVANCED WAREHOUSE  
- [ ] SHOW SITE

### DESTINATION

<table>
<thead>
<tr>
<th>COMPANY NAME:</th>
<th>BOOTH #:</th>
</tr>
</thead>
<tbody>
<tr>
<td>ON-SITE CONTACT:</td>
<td></td>
</tr>
<tr>
<td>SHOW NAME:</td>
<td>ISMB 2008</td>
</tr>
<tr>
<td>FACILITY:</td>
<td></td>
</tr>
<tr>
<td>ADDRESS:</td>
<td></td>
</tr>
<tr>
<td>CITY:</td>
<td></td>
</tr>
</tbody>
</table>

### SERVICE REQUIRED

- [ ] ONE WAY  
- [ ] ROUND TRIP  
- [ ] SAME DAY  
- [ ] OVERNIGHT  
- [ ] 2ND DAY  
- [ ] 3-5 DAY  
- [ ] GROUND

### ITEMS TO BE SHIPPED

<table>
<thead>
<tr>
<th>TOTAL NUMBER OF PIECES:</th>
<th>DIMENSIONS IN INCHES:</th>
<th>ESTIMATED WEIGHT:</th>
</tr>
</thead>
<tbody>
<tr>
<td>CARTONS (CARDBOARD)</td>
<td>H ____ x W ____ x L ____</td>
<td></td>
</tr>
<tr>
<td>CASES/TRUNKS (FIBRE) COLOUR:</td>
<td>H ____ x W ____ x L ____</td>
<td></td>
</tr>
<tr>
<td>CRATES (WOODEN)</td>
<td>H ____ x W ____ x L ____</td>
<td></td>
</tr>
<tr>
<td>SKIDS/PALLETS</td>
<td>H ____ x W ____ x L ____</td>
<td></td>
</tr>
<tr>
<td>CARPET/COLOUR:</td>
<td>H ____ x W ____ x L ____</td>
<td></td>
</tr>
<tr>
<td>OTHER LIST:</td>
<td>H ____ x W ____ x L ____</td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td>TOTAL WEIGHT:</td>
</tr>
</tbody>
</table>

### PAYMENT OPTIONS

- [ ] AMEX  
- [ ] MASTERCARD  
- [ ] VISA

<table>
<thead>
<tr>
<th>CREDIT CARD NUMBER:</th>
<th>EXPIRY DATE:</th>
</tr>
</thead>
<tbody>
<tr>
<td>CARDHOLDER NAME:</td>
<td>CARDHOLDER SIGNATURE:</td>
</tr>
</tbody>
</table>

### TERMS & CONDITIONS

GES CANADA assumes no responsibility for shipments left in booth by exhibitor. All materials are subject to final count and correction at time of actual removal from booth. Shipper hereby designates GES CANADA as its agent for tendering shipments to carrier. GES CANADA reserves the right to reman any outgoing shipment via an alternate carrier in the event the requested carrier fails to pick up the shipment by established carrier check-in deadline. GES CANADA assumes no responsibility for misdirected shipments as a result of old shipping labels which remain on containers. It is the shipper’s responsibility to state the national motor freight classification commodity description, otherwise shipment shall be described as exhibition materials.

1. GES CANADA shall not be responsible for damage to uncrated materials, materials improperly packed, or concealed damage.  
2. GES CANADA shall not be responsible for loss, theft, or disappearance of exhibitors material after same has been delivered to exhibitor’s booth.  
3. GES CANADA shall not be responsible for loss, theft, or disappearance of materials before they are picked up from exhibitor’s booth for reloading after the show. Bill of Lading covering outgoing shipments, which are furnished by GES CANADA to exhibitors, will be checked at time of actual pick-up from booth and corrections made where discrepancies occur.  
4. GES CANADA shall not be responsible for any loss, damage, or delay due to fire, acts of God, strikes, lockouts or work stoppages of any kind, or to any causes beyond its control.  
5. GES CANADA’s liability shall be limited to the physical loss or damage to the specific article which is lost or damaged, and in any event GES CANADA’s maximum liability shall be limited to $0.30 per pound per article with a maximum liability of $50.00 per item, or $1,000.00 per shipment, whichever is less.  
6. GES CANADA shall not be liable to any extent whatsoever for any actual, potential, or assumed losses of profits or revenues, or for any collateral costs, which may result from any loss or damage to an exhibitor’s materials which may make it impossible or impractical to exhibit same.  
7. The consignment or delivery of a shipment to GES CANADA by an exhibitor, or by any shipper to or on behalf of the exhibitor, shall be construed as an acceptance by such exhibitor (and/or other shipper) of the terms and conditions set forth. Exhibitor is responsible to declare all hazardous materials and abide by all federal, state and local laws.

By signing this order form, shipper agrees to be bound by all its terms and conditions.

X ____________________________ Date: ____________________________

Please Print Name: ____________________________
**ADVANCE WAREHOUSE SHIPPING LABEL**

**ISMB 2008**

**EXHIBIT SHIPMENT FOR ADVANCE WAREHOUSE**

<table>
<thead>
<tr>
<th><strong>SHIPPER:</strong></th>
<th>________________________________</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(Name of Company where shipment originates.)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>TO:</strong></th>
<th>________________________________</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(Name of your exhibiting Company at the show.)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>BOOTH NUMBER:</strong></th>
<th>________________________________</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(Your booth number at the show.)</td>
</tr>
</tbody>
</table>

**C/O:** GES CANADA/ISMB 2008  
5919 SHAWSON DRIVE, DOORS 69 & 70  
MISSISSAUGA, ONTARIO, CANADA  
L4W 3Y2

<table>
<thead>
<tr>
<th><strong>CARRIER:</strong></th>
<th>________________________________</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(Name of your Transportation Company)</td>
</tr>
</tbody>
</table>

| **NUMBER** | __________________ |
|            | OF __________________ |
|            | PIECES                |

ADVANCE WAREHOUSE SHIPMENTS SHOULD ARRIVE BEFORE:  
July 11, 2008
**DIRECT TO SHOW SITE SHIPPING LABEL**

**ISMB 2008**

**EXHIBIT SHIPMENT FOR SHOW SITE DELIVERY**

<table>
<thead>
<tr>
<th>Field</th>
<th>Information</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>SHIPPER:</strong></td>
<td>(Name of Company where shipment originates.)</td>
</tr>
<tr>
<td><strong>TO:</strong></td>
<td>(Name of your exhibiting Company at the show.)</td>
</tr>
<tr>
<td><strong>BOOTH NUMBER:</strong></td>
<td>(Your booth number at the show.)</td>
</tr>
<tr>
<td><strong>C/O:</strong></td>
<td>C/O: GES CANADA/ISMB 2008</td>
</tr>
<tr>
<td><strong>METRO TORONTO CONVENTION CENTRE,</strong></td>
<td>SOUTH BUILDING</td>
</tr>
<tr>
<td><strong>222 BREMNER BLVD</strong></td>
<td>TORONTO, ONTARIO, CANADA</td>
</tr>
<tr>
<td><strong>TORONTO, ONTARIO, CANADA</strong></td>
<td>M5V 2W6</td>
</tr>
</tbody>
</table>

**CARRIER:**

(Name of your Transportation Company)

**NUMBER** [ ] **OF** [ ] **PIECES**

**DIRECT TO SHOW SITE SHIPMENTS TO ARRIVE ON:**

July 19, 2008 @ 10:00AM
1. GES CANADA Exposition Services and its subcontractors shall not be responsible for damage to uncrated materials; materials improperly packed, glass breakage or concealed damage. 
2. Relative to inbound shipments, there may be a lapse of time between the delivery of shipment(s) to the booth by GES CANADA or its subcontractors and the arrival of the Exhibitor’s representative at the booth. Similarly, relative to outgoing shipment(s), it is possible that there will be a lapse of time between the completion of packing and the actual pick-up of materials from the booth for loading onto a carrier. It is understood that during such times the shipment(s) will be left in the booth unattended.

Therefore, it is agreed that GES CANADA and its subcontractors are not responsible for the loss or disappearance of Exhibitor’s materials after the same have been delivered to Exhibitor’s booth, nor are GES CANADA and its subcontractors responsible for Exhibitor’s materials before they are picked up from the Exhibitor’s booth for loading after the show. Consequently, all bills of lading covering outgoing shipment(s) submitted to GES CANADA or its subcontractors by Exhibitor will be checked at the time of pick-up from the booth and corrected where discrepancies exist.
3. GES CANADA and its subcontractors shall not be held liable for any damage incurred during the handling of equipment requiring special devices to properly load, place or reload unless advance notice has been given to GES CANADA in time to obtain the proper equipment.
4. GES CANADA and its subcontractors shall not be responsible for loss, delay or damage due to strikes, lockouts or work stoppages of any kind.
5. GES CANADA and its subcontractors shall not be responsible for ordinary wear and tear in handling of equipment, nor for loss or damage due to fire, theft, windstorm, water, vandalism, acts of God, mysterious disappearance or other causes beyond their control.
6. It is understood that GES CANADA and its subcontractors are not insurers. Insurance, if any, shall be obtained by the Exhibitor. Amounts payable to GES CANADA hereunder are based on the scope of the liability as herein set forth and are unrelated to the value of the Exhibitor’s property. It is further understood and agreed that GES CANADA and its subcontractors do not provide for full liability should loss or damage occur. It is agreed that if GES CANADA or its subcontractors should be found liable for loss or damage to Exhibitor’s equipment, the liability shall be limited to the specific article that was physically lost or damaged. Such liability shall be limited to a sum equal to $0.30 per pound per article, with a maximum liability of $50.00 per item or $1,000.00 per shipment, whichever is less, as agreed upon damages and exclusive remedy. Provisions of this paragraph shall apply if loss or damage, regardless of cause or origin, results directly or indirectly to property through performance or nonperformance of obligations imposed by the offering of services to Exhibitor’s or from negligence, active or otherwise, by GES CANADA, its subcontractors or their employees.
7. GES CANADA, and its subcontractors shall not be liable to any extent whatsoever for any actual, potential or assumed loss of profits or revenues or for any collateral costs that may result from any loss or damage to Exhibitor’s materials which may make it impossible or impracticable to exhibit same.
8. Claims for loss or damage must be submitted to GES CANADA by the close of the show. No suit or action shall be brought against GES CANADA or its subcontractors more than one year after the cause of action.
9. The Exhibitor agrees, in connection with the receipt, handling, temporary storage and reloading of its materials, that GES CANADA and its subcontractors will provide these services as Exhibitor’s agent and not as bailee or shipper. If any employee of GES CANADA or its subcontractors shall sign a delivery receipt, bill of lading or other document, we agree that GES CANADA or its subcontractor will do so as the Exhibitor’s agent, and the Exhibitor accepts the responsibility thereof.
10. GES CANADA and its subcontractors shall not be liable for shipments received without receipts, freight bills or specified unit counts on receipts or freight bills, such as a courier or van lines. Such shipments will be delivered to booth without guarantee of piece count or condition.
11. Empty container labels will be available at the GES CANADA Service Centre. Affixing the labels is the sole responsibility of the Exhibitor or its representative. It is understood that these labels are used for EMPTY STORAGE ONLY, and GES CANADA and its subcontractors assume no responsibility for loss or damage to contents while containers are in storage or for mislabeled containers.
12. In order to expedite removal of materials from the show site, GES CANADA shall have the authority to change designated carriers, if such carriers do not pick up on time. Where no disposition is made by the Exhibitor, materials will be taken to a warehouse to await Exhibitor’s shipping instructions, and the Exhibitor agrees to be responsible for payment of charges relating to such handling at the warehouse. GES CANADA assumes no liability as a result of such re-routing or handling.
13. The Exhibitor agrees, in the event of a dispute with GES CANADA or its subcontractors relative to any loss or damage to any of your materials or equipment, that the Exhibitor will not withhold payment in any amount due to GES CANADA for material handling services or any other services provided by GES CANADA or its subcontractors as an offset against the amount of the alleged loss or damage. Instead, the Exhibitor agrees to pay GES CANADA prior to the close of the show for all such charges and further agrees that any claim the Exhibitor may have against GES CANADA or its subcontractors shall be pursued independently by the Exhibitor as a completely separate transaction to be resolved on its own merits.

**LIMITS OF LIABILITY & RESPONSIBILITY**

The consignment or delivery of a shipment to GES CANADA or its subcontractors by an Exhibitor or by any shipper on behalf of the Exhibitor shall be construed as an acceptance by such Exhibitor (and/or other shipper) of the terms and conditions set forth in Sections 1 through 13 above.

Be sure your materials are insured from the time they leave your firm until they are returned after the show. It is suggested that Exhibitors arrange all risk coverage. This can usually be done by riders to existing policies. Contact your insurance representative. Be sure your liability insurance is in effect during transit and return of your materials, during storage and at show site.
SEAMLESS BORDERS
GES CANADA is proud to offer its clients a one source solution for Customs and Transportation Services.

Now you can leave all your shipping, customs and decorating/furniture rentals to GES. Take advantage of these benefits and simplify your pre-show planning and participation.

**GES CANADA Customs Services**

**Reliable and Efficient Service**
- Experienced and reliable staff who specialize in Tradeshow Customs procedures
- Personnel you can depend on and are accessible at all times

**Value Added Service**
Save time and money, by making fewer calls.

**Personalized Service**
- Telemarketing, e-mail and fax communication
- Forms and instructions for completion in all Exhibitor Service Kits
- One on one, Customs consultation to assist all exhibitors with their specific needs

**On-Site Representation**
GES CANADA Customs Services representatives will be on site from the beginning of move-in and throughout the event until the last shipment leaves the tradeshow floor.

**Simplified Ordering**
For your convenience choose one of the ordering options available:

- Online: [www.gesexpo.ca](http://www.gesexpo.ca)
- Phone: 905-283-0500 or 1-877-437-4247
- Fax: 905-283-0501
Please Read Carefully Before Completing the Attached Documents

CANADA CUSTOMS DOCUMENTATION REQUIRED Page 1

US CUSTOMS DOCUMENTATION REQUIRED Page 1

DETAILED DESCRIPTION & INSTRUCTIONS Pages 2 - 7

SAMPLES & ORDER FORMS

A) GES CANADA Customs/Transportation Order Form (Mandatory for all shipments) Pages A-A1

B) CANADA CUSTOMS INVOICE (Mandatory for all shipments) Pages B-B1

C) NAFTA CERTIFICATE OF ORIGIN Pages C-C1

D) CERTIFICATE OF REGISTRATION (Form 4455) Pages D-D1

E) FCC RADIO FREQUENCY FORM (Form 740) Pages E-E1

F) RADIATION CONTROL FORM (Form FD 2877) Pages F-F1

G) TEXTILE DECLARATION Pages G1

H) PRIVATE VEHICLE SHIPMENT INFORMATION FORM Pages H-H1

ALL DOCUMENTS MUST BE FAXED TO GES CANADA CUSTOMS BROKERAGE SERVICES PRIOR TO SHIPPING
Telephone: (905) 283-0500  Fax: (905) 283-0501
e-mail: toronto@gesexpo.com  website: www.gesexpo.ca
Canada is very proud to open its doors and borders to International Conventions, Meetings and Tradeshows. Like all countries, we have rules and regulations with respect to crossing the border and they are controlled and administered by Canada Customs, an official agency of the Revenue Department of the Canadian Government.

GES CANADA Customs Brokerage Services can help you make exhibiting across the border a simple and straightforward two-way experience for your people, products and display equipment. The following pages contain information and forms to assist you in that process by explaining what and when things have to be done.

CUSTOMS SIMPLIFIED - TIPS FOR SHIPPING ACROSS THE BORDER

1. Use Official Suppliers
   It is beneficial for exhibitors to use the official suppliers selected for the show (i.e. GES CANADA Customs Brokerage Services and GES CANADA Logistics).

2. Complete Customs Documents
   Complete all mandatory and necessary documents and fax copies to our GES CANADA office prior to shipping. Send all originals with the shipment and bring 2 copies to the show.

3. Ship on Time
   Have materials shipped to arrive 7 days prior to move-in and consolidate shipments to reduce costs. GES CANADA Logistics is the recommended transportation carrier. All shipments must be paid for in advance. We do not recommend shipping by parcel carriers or by mail.

4. Hand Carrying or Private Vehicle
   Notify GES CANADA in advance if you are bringing goods with you on the plane or crossing the border by company, rented or your own vehicle.

5. Tracing Service
   To assist GES CANADA personnel in locating your exhibit freight please bring a record of the shipment “Tracking Number” provided by GES CANADA Logistics or your carrier. Our personnel have the knowledge and connections to expedite your shipment to the show site as quickly as possible.

6. Changes & Return Shipments
   Notify GES CANADA Customs Brokers immediately of any change(s) to what is being shipped, quantities, addresses, etc., as well as what materials will be returned to the U.S. and provide the correct return address.

7. Communicate with GES CANADA CUSTOMS/LOGISTICS Contacts
   GES CANADA will be in touch with you starting 3-4 weeks prior to the event and will have staff on site or on call during move-in, show days, and move-out. Exhibitors will be provided with cell phone numbers for 24-hour, 7-days-a-week access to your GES CANADA CUSTOMS and LOGISTICS contacts.
CANADA CUSTOMS DOCUMENTS:
(Explanations and direction to samples and order forms for completion)

TIP: Review and highlight the forms that apply to your shipments for completion

- **GES CANADA Customs/Transportation Order Form** – (Mandatory for all shipments) - gives GES CANADA the authority to clear and coordinate the movement of your materials on your behalf (Pages A - A1 Sample).

- **Canada Customs Invoice – CCI** – (Mandatory for all shipments) - itemizes the contents of your shipment; quantities, countries of origin, unit and total shipment values. This is also where you would notify GES CANADA of any goods that will require special treatment or permits (Page B – B1 Sample).

- **NAFTA Certificate of Origin** - Goods that will be distributed (giveaways) to a Canadian, or remain in Canada must be identified on this form in order to receive the most favourable duty & tax treatment. This applies to NAFTA countries only; USA, Canada and Mexico (Pages C – C1 Sample).

- **Private Vehicle Shipment Information** – Goods that will be crossing the border via a company vehicle, rental or personal vehicle. You must fax GES CANADA this completed document one week in advance of your intended date of crossing. (Page H)

- **Airline Hand Baggage** – In the event you intend on bringing exhibit materials or commercial goods with you as hand baggage, a formal customs clearance may be required. Contact GES CANADA prior to departure for further information. **Failure to follow these instructions may result in unexpected delays or payments at the airport.** (Note: No Form)

UNITED STATES CUSTOMS DOCUMENTS:
(Explanations and direction to samples and order forms for completion)

TIP: Review and highlight the forms that apply to your shipments for completion

- **Certificate of Registration (FORM 4455)** - Goods that are not of USA origin and are intended to return to the USA (Pages D – D1 Sample).

**ATTENTION ELECTRONIC SHIPPERS - MANDATORY**
By not completing the following forms your materials will be denied re-entry into the USA

- **Radio Frequency Form (FCC 740)** – Goods that emit radio frequencies, e.g. computers, video cameras/recorders is mandatory by order of the U.S. Federal Communication Commission (Pages E – E1 Sample)

- **Radiation Form (FD 2877)** – Goods that emit radiation, e.g. CD Players, laser printers, monitors, televisions, x-ray equipment, etc. and is mandatory by order of U.S. Food & Drug Administration (Pages F – F1 Sample).

**ATTENTION TEXTILE SHIPPERS - MANDATORY**
By not completing the following forms your materials will be denied re-entry into the USA

- **Textile Declaration** - Goods such as carpets, curtains and clothing require this declaration to re-enter the USA. (Pages G – G1 Sample).

ALL DOCUMENTS MUST BE FAXED TO GES CANADA CUSTOMS BROKERAGE SERVICES PRIOR TO SHIPPING
Telephone: (905) 283-0500   Fax: (905) 283-0501   e-mail: toronto@gesexpo.com
GES CANADA Customs/Transportation Order Form

This Order Form must be completed for all shipments.

The GES Customs Order Form is your authorization to allow GES to act on your behalf. GES cannot clear your goods through Canada Customs without this form being fully completed. The information completed on this form allows us to properly classify and process your shipment(s) into and out of Canada. It also provides payment authorization and IRS identification details for the safe return of your goods back to the USA. GES CANADA accepts Credit Card, Cheque, Bank Transfer or Money Order.

Charges for GES CANADA Customs Brokerage services include the posting of any Canada Customs Bonds that may be required plus any additional pay-outs that are made on your behalf. These amounts may include duty and taxes for goods that remain in Canada, local cartage fees, terminal fees and U.S. Customs clearance.

Action  Please complete all areas of the Form and fax to GES CANADA.

Canada Customs Invoice – CCI

This document must accompany every shipment.

The Canada Customs Invoice – CCI, is the most important document for any exhibition materials entering Canada. It must itemize all goods contained in the shipment with a description, quantity, value and country of origin.

Action  1. Fill in all required information on the Canada Customs Invoice – CCI

2. Include the original and two copies of your completed Canada Customs Invoice, in an envelope and staple to your Truck Bill of Lading or Air Waybill and label the envelope: “Notify GES CANADA Customs Brokers for Canada Customs Clearance”

3. Fax a copy of the Canada Customs Invoice to GES CANADA Customs Brokers prior to shipping your goods, and keep a copy for your on-site representative’s records.

North American Free Trade Agreement (NAFTA) Certificate of Origin Completion Instructions

Goods and display materials entering Canada that will not be exported after the show may be subject to duty and/or tax. Under the North American Free Trade Agreement, you may reduce or eliminate the amount of duty that is normally payable if a properly completed NAFTA Certificate of Origin accompanies your shipment. This is only applicable to goods originating in other NAFTA countries: United States and Mexico.
## Certificate of Origin Completion Instructions

### Field 1
State the full legal name, address (including country) and legal tax identification number of the exporter. Legal tax identification number is: in Canada, employer number or importer/exporter number assigned by Revenue Canada; in Mexico, federal taxpayer's registry number (RFC); and in the United States, employer's identification number or Social Security Number.

### Field 2
Complete field if the Certificate covers multiple shipments of identical goods as described in Field 5 that are imported into a NAFTA country for a specified period of up to one year (blanket period). "FROM" is the date upon which the Certificate becomes applicable to the goods covered by the blanket Certificate (it may be prior to the date of signing this Certificate). "TO" is the date upon which the blanket period expires. The importation of a good for which preferential tariff treatment is claimed based on this Certificate must occur between these dates.

### Field 3
State the full legal name, address (including country) and legal tax identification number, as defined in Field 1, of the producer. If more than one producer's good is included on the Certificate, attach a list of the additional producers, including the legal name, address (including country) and legal tax identification number, cross referenced to the good described in Field 5. If you wish this information to be confidential, it is acceptable to state "Available to Customs upon request". If the producer and the exporter are the same, complete field with "SAME". If the producer is unknown, it is acceptable to state "UNKNOWN".

### Field 4
State the full legal name, address (including country) and legal tax identification number, as defined in Field 1, of the importer. If importer is not known, state "UNKNOWN", if multiple importers, state "VARIOUS".

### Field 5
Provide a full description of each good. The description should be sufficient to relate it to the invoice description and to the Harmonized System (HS) description of the good. If the Certificate covers a single shipment of a good, include the invoice number as shown on the commercial invoice. If not known, indicate another unique reference number, such as the shipping order number.

### Field 6
For each good described in Field 5, identify the HS tariff classification to six digits. If the good is subject to a specific rule of origin in Annex 401 that requires eight digits, identify to eight digits, using the HS tariff classification of the country into whose territory the good is imported.

### Field 7
For each good described in Field 5, state which criterion (A through F) is applicable. The rules of origin are contained in Chapter Four and Annex 401. Additional rules are described in Annex 703.2 (certain agricultural goods), Annex 300-B, Appendix 6A (certain textile goods) and Annex 308.1 (certain automatic data processing goods and their parts). **Note:** In order to be entitled to preferential tariff treatment, each good must meet at least one of the criteria below.

### Preference Criteria:

#### A
The good is "wholly obtained or produced entirely" in the territory of one or more of the NAFTA countries, as referred to in Article 415. Note: The purchase of a good in the territory does not necessarily render it "wholly obtained or produced". If the good is an agricultural good, see also criterion F and Annex 703.2. (Ref. Article 401(a) and 415)

#### B
The good is produced entirely in the territory of one or more of the NAFTA countries and satisfies the specific rule or origin, set out in Annex 401, that applies to its tariff classification. The rule may include a tariff classification change, regional value-content requirement or a combination thereof. The good must also satisfy all other applicable requirements of Chapter Four. If the good is an agricultural good, see also criterion F and Annex 703.2. (Reference: Article 401(b))

#### C
The good is produced entirely in the territory of one or more of the NAFTA countries exclusively from originating materials. Under this criterion, one or more of the materials may not fall within the definition of "wholly produced or obtained", as set out in Article 415. All materials used in the production of the good must qualify as "originating" by meeting the rules of Article 401(a) through (d). If the good is an agricultural good, see also criterion F and Annex 703.2. (Ref.: Article 401(c))
D Goods are produced in the territory of one or more of the NAFTA countries but do not meet the applicable rule of origin, set out in Annex 401, because certain non-originating materials do not undergo the required change in tariff classification. The goods do nonetheless meet the regional value-content requirement specified in Article 401(d). This criterion is limited to the following two circumstances:

1. the good was imported into the territory of a NAFTA country in an unassembled or disassembled form but was classified as an assembled good, pursuant to HS General Rule of Interpretation 2(a); or
2. the good incorporated one or more non-originating materials, provided for as parts under the HS, which could not undergo a change in tariff classification because the heading provided for both the good and its parts and was not further subdivided into subheadings, or the subheading provided for both the good and its parts and was not further subdivided.

Note: This criterion does not apply to Chapters 61 through 63 of the HS (Reference: Article 401(d))

E Certain automatic data processing goods and their parts, specified in Annex 308.1, that do not originate in the territory are considered originating upon importation into the territory of a NAFTA country from the territory of another NAFTA country when the Most-Favoured-Nation Tariff rate of the good conforms to the rate established in Annex 308.1 and is common to all NAFTA countries. (Reference: Annex 308.1)

F The good is an originating agricultural good under preference criterion A, B or C above and is not subject to a quantitative restriction in the importing NAFTA country because it is a "qualifying good" as defined in Annex 703.2, Section A or B (please specify). A good listed in Appendix 703.2.B.7 is also exempt from quantitative restrictions and is eligible for NAFTA preferential tariff treatment if it meets the definition of "qualifying good" in Section A of Annex 703.2. Note 1: This criterion does not apply to goods that wholly originate in Canada or the United States and are imported into either country. Note 2: A tariff rate quota is not a quantitative restriction.

Field 8 For each good described in field 5, state "YES" if you are the producer of the good. If you are not the producer of the good, state "NO" followed by (1), (2), or (3), depending on whether this certificate was based upon: (1) your knowledge of whether the good qualifies as an originating good; (2) your reliance on the producer's written representation (other than a Certificate of Origin) that the good qualifies as an originating good; or (3) a completed and signed Certificate for the good, voluntarily provided to the exporter by the producer.

Field 9 For each good described in Field 5, where the good is subject to a regional value content (RVC) requirement, indicate "NC" if the RVC is calculated according to the net cost method; otherwise, indicate "NO". If the RVC is calculated according to the net cost method over a period of time, further identify the beginning and ending dates (DD/MM/YY) of that period. (Reference: Articles 402.1, 402.5)

Field 10 Identify the name of the country ("MX" or "US" for agricultural and textile goods exported to Canada; "US" or "CA" for all goods exported to Mexico; or "CA" or "MX" for all goods exported to the United States) to which the preferential rate of customs duty applies, as set out in Annex 302.2, in accordance with the Marking Rules or in each Party's schedule of tariff elimination. For all other originating goods exported to Canada, indicate appropriately "MX" or "US" if the goods originate in that NAFTA country, within the meaning of the NAFTA Rules of Origin Regulations, and any subsequent processing in the other NAFTA country does not increase the transaction value of the goods by more than 7%; otherwise indicate as "JNT" for joint production. (Reference: Annex 302.2)

Field 11 This field must be completed, signed and dated by the exporter. When the Certificate is completed by the producer for use by the exporter, it must be completed, signed and dated by the producer. The date must be the date the Certificate was completed and signed.
Airline Hand Baggage

In the event you intend on bringing any exhibit materials or commercial goods with you as hand baggage, a formal Customs clearance may be required. Contact GES CANADA Customs Brokers prior to your departure for further information.

**Action**

Complete a GES CANADA Customs/Transportation Order Form and a Canada Customs Invoice – CCI, describing your materials, fax to GES CANADA and bring a copy with you. Upon arrival present the CCI to the Customs and Immigration officer in Toronto and inform him/her you are attending a convention/tradeshow and GES CANADA Customs Brokers will Customs clear your goods at the show. Canada Customs will issue you a C6 document to be presented to GES CANADA Customs Brokers upon arrival at show site.

Failure to follow these instructions may result in unexpected delays or payments at the airport

Private Vehicles or Company Vehicles

In the event you will be transporting your exhibition materials to Canada with a company, rented or personal vehicle you must notify GES CANADA Customs Brokers, at least one week in advance of your intended date of crossing the border.

**Action**

Complete all required Customs documentation including the GES CANADA Customs/Transportation Order Form, Canada Customs Invoice – CCI and the Private Vehicle Shipment Information Form. Fax all completed documentation to GES CANADA Customs Brokers at least one week prior to your border crossing date. Ensure the driver of the vehicle has copies of all documentation.

Failure to follow these instructions may result in unexpected delays or payments at the border

Canadian Certificates or Permits

Certain goods require Certificates or Permits before they are allowed entry into Canada. The specific kinds of materials that require certificates and/or permits are:

- Clothing/Textiles
- Plants/Agriculture
- Animals
- Alcohol
- Firearms
- Food
- Drugs
- Explosives

In the event you will be shipping any of these materials, or you are not certain if your materials are subject to special treatment, you must notify GES CANADA immediately.

ATA Carnet

The *ATA Carnet* is an internationally recognized Customs document that is similar to a passport for an individual traveler. It serves as a guarantee for the entry of materials into a country in place of the normal Customs documentation that would usually be required. An *ATA Carnet* is issued in the country of origin and provides bond coverage for the temporary importation of exhibit materials. Please contact GES CANADA for further information.
Certificate of Registration (Form 4455)  
For Goods that are not of U.S. Origin/Manufacture

If you are shipping materials to Canada that are not made or produced in the USA but have been shipped from the USA and will be returning to the USA, they will require a Certificate of Registration (Form 4455).

Goods that are manufactured outside the United States are dutiable each time they cross the U.S. border, unless evidence can be provided that the goods are re-entering the United States.

This form must accompany your shipment to Canada and be validated or stamped by U.S. Customs at the port of exit prior to your departure. The carrier must be instructed in writing on the Bill of Lading or Air Waybill that this form must be validated/stamped.

If you are transporting your materials by company, rented or private vehicle, it is important that you stop at U.S. Customs prior to entering Canada to have this form Validated/Stamped.

**Action**

This form is not Valid unless it has been stamped and examined by U.S. Customs prior to leaving the U.S.A. An original must be provided to GES CANADA Customs Brokers at show site to be included in your documents for return to the USA.

FCC Form 740 Items Capable of Emitting Radio Frequencies

An FCC Form is required for all goods capable of emitting Radio Frequencies

The U.S. Federal Communications Commission (FCC) requires the filing of an FCC Form 740 for any radio frequency or sub assembly devices (manufactured outside the USA), which can cause harmful interference, prior to entry into the USA. A separate Form 740 is required for each model type.

**Examples of Products that Emit Radio Frequencies:**
A radio frequency (RF) device is any product capable of emitting radio signals while being operated, such as: computers & peripherals, telephones, video cameras & VCRs, transmitters/receivers, disk drives, video games, TV tuners.

**Action**

The FCC Form must be completed and faxed to GES CANADA Customs Brokers prior to shipping your goods. Keep the original with your shipment and provide it, with your other Customs documents, to a GES CANADA Customs representative at show-site. GES CANADA must receive the original of the FCC Form 740 for submission to U.S. Authorities upon return of your shipment to the USA.

FDA Form 2877 Electronic Products Capable of Emitting Radiation

An FDA Form 2877 is required for all goods capable of emitting Radiation

The USA Food and Drug Administration (FDA) and U.S. Customs regulations state that when shipping electronic equipment that emits or is capable of emitting radiation, Form FD 2877 must be completed prior to entry into the USA. This form is required regardless of the country of manufacture.

You must verify that a certificate, in the form of an identification tag or label, is affixed to the product that states compliance with USA Food and Drug regulations.
Examples of Products that Emit Radiation.

Products that emit radiation include televisions, monitors, laser printers, CD players, X-ray equipment and laser emitting equipment and devices.

**Action**  
The FDA Form 2877 must be completed and faxed to GES CANADA Customs Brokers prior to shipping your goods. Keep the original with your shipment and provide it, with your other Customs documents, to a GES CANADA Customs representative at show-site. GES CANADA must receive the original of the FDA Form 2877 for submission to U.S. Authorities upon return of your shipment to the USA.

Textile Declaration

The U.S. Government requires the filing of a *Textile Declaration* for any textile products returning to the United States. This declaration would be for any products containing textiles such as carpet, drapes, t-shirts, tote bags, etc. In addition, goods from certain countries may require permits or may not be allowed re-entry into the U.S. due to trade quotas or embargo’s with certain countries such as China, Singapore, Sri Lanka, etc.

**Completion Instructions**  – See Example
1. Name of the person making the declaration.
2. Countries manufacturing the article, source of country of the textiles used in the manufacture of the article
3. Style & model numbers, colour, etc. (if applicable)
4. Name & number of items
5. Description of processing and country where processing was done
6. Date of export from Canada (date goods returning to US)
7. Description of imported material and country where the material was manufactured
8. Date material was exported from originating country

**Action**  
The *Textile Declaration* must be completed and faxed to GES CANADA Customs Brokers prior to shipping your goods. Keep the original with your shipment and provide it, with your other Customs documents, to a GES CANADA Customs representative at show-site. GES CANADA must receive the original for submission to U.S. Authorities upon return of your shipment to the USA.

All Customs documents must be faxed to GES CANADA prior to shipping

For additional information contact GES CANADA the Official Customs Broker for this event.
Telephone: (905) 283-0500  Fax: (905) 283-0501  e-mail: toronto@gesexpo.com
THE ORIGINAL OF THIS ORDER FORM MUST BE COMPLETED & RETURNED TO ENSURE CUSTOMS CLEARANCE
PLEASE ACCEPT THIS AS YOUR AUTHORITY TO PROVIDE CUSTOMS CLEARANCE AND/OR TRANSPORTATION SERVICES

WE WISH TO USE GES CANADA’S SERVICES FOR (PLEASE CHECK ONE)

- [x] Customs Clearance And Transportation
- [ ] Customs Clearance Only
- [ ] Transportation Only

EXHIBITOR AND SHIPMENT INFORMATION

<table>
<thead>
<tr>
<th>Exhibitor / Company Name:</th>
<th>ABC MACHINE COMPANY</th>
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<tbody>
<tr>
<td>U.S. Tax # or U.S. IRS ID #:</td>
<td>31-2293941</td>
</tr>
<tr>
<td>Event Name &amp; Booth #:</td>
<td>INTERNATIONAL MACHINERY SHOW 1430</td>
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<td>MTCC – METRO TORONTO CONVENTION CENTRE – SOUTH BLDG</td>
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<tr>
<td>Shipment Date:</td>
<td>MARCH 3, 2001</td>
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<tr>
<td>From (City):</td>
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<tr>
<td>Carrier Name:</td>
<td>GES LOGISTICS</td>
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<tr>
<td>Weight:</td>
<td>1,500 lbs.</td>
</tr>
<tr>
<td>Our Rep @ Event:</td>
<td>BILL SMITH</td>
</tr>
<tr>
<td>Staying At (Hotel):</td>
<td>RYH – ROYAL YORK</td>
</tr>
<tr>
<td>Tel:</td>
<td>416-368-2511</td>
</tr>
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PLEASE DO NOT SHIP BY PARCEL COURIER OR MAIL – WE WILL NOT BE RESPONSIBLE FOR TIMELY DELIVERY

RETURN SHIPMENT CONSIGNMENT INFORMATION

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<thead>
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<tr>
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<tr>
<td>Province/State:</td>
<td>NEW YORK</td>
</tr>
<tr>
<td>Postal / Zip:</td>
<td>10012-1010</td>
</tr>
<tr>
<td>Name:</td>
<td>JOE BROWN</td>
</tr>
<tr>
<td>Telephone:</td>
<td>212-286-2140</td>
</tr>
<tr>
<td>Fax Number:</td>
<td>212-286-2100</td>
</tr>
<tr>
<td>Ship Via:</td>
<td>[x] Common Carrier</td>
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CREDIT CARD AUTHORIZATION (NOTE – THIS SECTION MUST BE COMPLETED)

☐ I hereby authorize use of the following credit card for payment of services relative to this order form

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<thead>
<tr>
<th>Charge To:</th>
<th>[x] VISA</th>
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<tbody>
<tr>
<td>Credit Card Number:</td>
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<td>Expiry:</td>
<td>09 / 03</td>
</tr>
<tr>
<td>Cardholder’s Name:</td>
<td>BILL SMITH</td>
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<tr>
<td>Title:</td>
<td>DIRECTOR OF SALES</td>
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<td>Cardholder’s Signature:</td>
<td>BILL SMITH</td>
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INVOICE / STATEMENT INFORMATION

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<tbody>
<tr>
<td>Mailing Address:</td>
<td>100 – 5TH AVENUE</td>
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<tr>
<td>City:</td>
<td>NEW YORK</td>
</tr>
<tr>
<td>Province/State:</td>
<td>NY</td>
</tr>
<tr>
<td>Postal / Zip:</td>
<td>10012-1010</td>
</tr>
<tr>
<td>Attention:</td>
<td>BILL SMITH</td>
</tr>
<tr>
<td>Telephone:</td>
<td>212-286-2140</td>
</tr>
<tr>
<td>Fax Number:</td>
<td>212-286-2100</td>
</tr>
</tbody>
</table>

ORDER AUTHORIZED BY

This Form Was Completed By: JOE BROWN
( Please Print Full Name )

Title: DIRECTOR OF MARKETING Date: APRIL 17, 2001
THE ORIGINAL OF THIS ORDER FORM MUST BE COMPLETED & RETURNED TO ENSURE CUSTOMS CLEARANCE
PLEASE ACCEPT THIS AS YOUR AUTHORITY TO PROVIDE CUSTOMS CLEARANCE AND/OR TRANSPORTATION SERVICES

WE WISH TO USE GES CANADA’S SERVICES FOR (PLEASE CHECK ONE)
☐ Customs Clearance
☐ Customs Clearance Only
☐ And Transportation
☐ Transportation Only

SECTION 1

EXHIBITOR AND SHIPMENT INFORMATION

Exhibitor / Company Name: ____________________________
U.S. Tax # or U.S. IRS ID #: ___________________________
Event Name & Booth #: ______________________________
Facility Name: ____________________________
Shipment Date: ____________________________
From (City): ____________________________
Carrier Name: ____________________________
It Consists of (# Cartons): ____________________________
Weight: ____________________________
☐ lbs. ☐ kgs.
Our Rep @ Event: ____________________________
Staying At (Hotel): ____________________________
Tel: ____________________________

PLEASE DO NOT SHIP BY PARCEL COURIER OR MAIL – WE WILL NOT BE RESPONSIBLE FOR TIMELY DELIVERY

SECTION 2

RETURN SHIPMENT CONSIGNMENT INFORMATION

Company Name: ____________________________
Delivery Address: ____________________________
City: ____________________________ Province/State: ____________________________ Postal / Zip: ____________________________
Name: ____________________________ Telephone: ____________________________ Fax Number: ____________________________
Ship Via: ☐ Common Carrier ☐ Our Company Vehicle ☐ Van Line Service ☐ Air Freight Service

SECTION 3

CREDIT CARD AUTHORIZATION (NOTE – THIS SECTION MUST BE COMPLETED)

☐ I hereby authorize use of the following credit card for payment of services relative to this order form

CREDIT CARD INFORMATION MUST BE COMPLETED

Charge To: ☐ VISA ☐ MASTERCARD ☐ AMERICAN EXPRESS
Credit Card Number: ____________________________ Expiry: /
Cardholder’s Name: ____________________________ Title: ____________________________
Cardholder’s Signature: ____________________________

ORIGINAL SIGNATURE REQUIRED

SECTION 4

INVOICE / STATEMENT INFORMATION

Company Name: ____________________________
Mailing Address: ____________________________
City: ____________________________ Province/State: ____________________________ Postal / Zip: ____________________________
Attention: ____________________________ Telephone: ____________________________ Fax Number: ____________________________

SECTION 5

ORDER AUTHORIZED BY

This Form Was Completed By: ( Please Print Full Name ) ____________________________
Title: ____________________________ Date: ____________________________
**1. Vendor (Name and Address) / Vendeur (Nom et Adresse)**

**ABC MACHINE COMPANY**  
100-5TH AVENUE  
NEW YORK, NY  
10012-1010

**2. Date of Direct Shipment to Canada**  
Date d'expédition directe vers le Canada  
MARCH 3, 2001

**3. Other References (Include Purchaser's Order No.)**  
Autres références (inclure le no de commande de l'acheteur)  
31-2293941 (COMPANY IRS#)

**4. Consignee (Name and Address) / Destinataire (Nom et Adresse)**

**ABC MACHINE COMPANY / BOOTH 210**  
INTERNATIONAL MACHINERY SHOW  
C/O METRO TORONTO CONVENTION CENTRE  
SOUTH BLDG  
222 BREMNER BLVD  
TORONTO, ON  
M5V 2E6

**5. Purchaser’s Name and Address (If other than Consignee)**  
Nom et Adresse de l'acheteur (s'il diffère du destinataire)  
NO SALE INVOLVED

**6. Country of Transhipment / Pays de transbordement**

N/A

Pays d'origine des marchandises  
U.S.A.

If shipment includes goods of different origins enter origins against items in 12

Si l'expédition comprend des marchandises d'origines différentes, en préciser la provenance en 12

**8. Transportation: Give Mode and Place of Direct Shipment to Canada**  
Transport: Preciser mode et lieu d'expédition directe vers le Canada  
GES LOGISTICS NEW YORK, NY

**9. Condition of Sales and Terms of Payment**  
Conditions de vente et modalités de paiement (p. Ex. Vente, Expedition en consignation, location de marchandises, etc.)

**YES**  
OUI  
NO  
NON

**10. Currency of Settlement / Devises du paiement**

USD

**11. No. of Pkgs. Nbre. de colis**

<table>
<thead>
<tr>
<th></th>
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<tbody>
<tr>
<td>3 PCS WOODEN CRATES-COMPUTERS (CERTIFICATE OF REGISTRATION ATTACHED) CRATE-COMPUTER MONITOR</td>
<td>3</td>
<td>$1,000.00</td>
<td>$3,000.00</td>
</tr>
<tr>
<td>1 PC (CERTIFICATE OF REGISTRATION ATTACHED) CARTON-ADVERTISING LITERATURE</td>
<td>1</td>
<td>$ 500.00</td>
<td>$ 500.00</td>
</tr>
<tr>
<td>1 PC CARTON-PLASTIC KEY CHAINS / BOOKS</td>
<td>1,000</td>
<td>$ 0.10</td>
<td>$ 100.00</td>
</tr>
<tr>
<td>1 PC</td>
<td>50</td>
<td>$ 0.50</td>
<td>$ 25.00</td>
</tr>
</tbody>
</table>

**XI.1 Total Number of Pieces / Nombre total de pieces**  
6

**18. If any fields of 1 to 17 are included on an attached commercial invoice, check this box / Si les renseignements des zones 1 a 17 figurent sur la facture commerciale cocher cette case**

Commercial Invoice No. / No. De la facture commerciale

**19. Exporter’s Name and Address (If other than Vendor)**  
Nom et adresse de l’exportateur (s’il diffère du vendeur)

**20. Originator (Name and Address)**  
Expéditeur d’origine (Nom et adresse)  
ABC MACHINE COMPANY  
100-5TH AVENUE  
NEW YORK, NY  
10012-1010

Contact: BILL SMITH  
Tel: 212-268-2140  
Fax: 212-268-2511

**21. Departmental Ruling (If applicable)**  
Decision ministerielle (s’il y a lieu)

N/A
<p>| | | |</p>
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<tbody>
<tr>
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<td>Vendor (Name and Address) / Vendeur (Nom et Adresse)</td>
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<td>3</td>
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<td>4</td>
<td>Consignee (Name and Address) / Destinataire (Nom et Adresse)</td>
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</tbody>
</table>
### North American Free Trade Agreement
#### Certificate of Origin

**Please Print or Type**

<table>
<thead>
<tr>
<th>1 Exporter's Name and Address</th>
<th>2 Blanket Period</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>From DD MM YY To DD MM YY</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>3 Producer's Name and Address</th>
<th>4 Importer's Name and Address</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Tax Identification Number</td>
</tr>
<tr>
<td></td>
<td>Tax Identification Number</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>5 Description of Goods</th>
<th>6 HS Tariff Classification Number</th>
<th>7 Preference Criterion</th>
<th>8 Producer</th>
<th>9 Net Cost</th>
<th>10 Country of Origin</th>
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<tr>
<th>11 I CERTIFY THAT:</th>
</tr>
</thead>
<tbody>
<tr>
<td>The information on this document is true and accurate and I assume the responsibility for proving such representations. I understand that I am liable for any false statements or material omissions made on or in connection with this document;</td>
</tr>
<tr>
<td>I agree to maintain, and present upon request, documentation necessary to support this Certificate, and to inform, in writing, all persons to whom the Certificate was given, of any changes that would affect the accuracy or validity of this Certificate;</td>
</tr>
<tr>
<td>The goods originated in the territory of one or more of the Parties, and comply with the origin requirements specified for those goods in the North America Free Trade Agreement, and unless specifically exempted in Article 411 or Annex 401, there has been no further production or any other operation outside the territories of the Parties; and</td>
</tr>
<tr>
<td>This Certificate consists of ___ pages, including all attachments.</td>
</tr>
</tbody>
</table>

**Authorized Signature:**

**Company:**

**Name:**

**Title:**

**Date:** DD MM YY

**Telephone:**

**FAX:**

---

Page C
# North American Free Trade Agreement Certificate of Origin

Please Print or Type

<table>
<thead>
<tr>
<th>1</th>
<th>Exporter’s Name and Address</th>
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<td>Blanket Period</td>
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<tr>
<td>3</td>
<td>Producer’s Name and Address</td>
</tr>
<tr>
<td>4</td>
<td>Importer’s Name and Address</td>
</tr>
</tbody>
</table>

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<th>To</th>
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<tr>
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</tr>
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- The information on this document is true and accurate and I assume the responsibility for proving such representations. I understand that I am liable for any false statements or material omissions made on or in connection with this document;

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- The goods originated in the territory of one or more of the Parties, and comply with the origin requirements specified for those goods in the North America Free Trade Agreement, and unless specifically exempted in Article 411 or Annex 401, there has been no further production or any other operation outside the territories of the Parties; and

- This Certificate consists of ___ pages, including all attachments.

Authorized Signature: ______________  Company: ______________

Name: ______________  Title: ______________

Date: DD MM YY  Telephone: ______________  FAX: ______________
COMPLETE WHEN GOODS ARE NOT OF U.S.A. ORIGIN

NOTE: The number of copies to be submitted varies with type of transaction (please inquire at District Director’s office as to number of copies required.)

Via (Carrier):
GES LOGISTICS

NAME, ADDRESS AND ZIP CODE TO WHICH CERTIFIED FORM IS TO BE MAILED (If Applicable)
ABC MACHINE COMPANY
C/O GES CANADA CUSTOMS BROKERS
3175 AIRWAY DRIVE
MISSISSAUGA, ON
L4V 1C2

ARTICLES EXPORTED FOR:

- ALTERATION
- REPAIR *
- USE ABROAD
- REPLACEMENT
- PROCESSING
- OTHER (SPECIFY)

*NOTE: The cost or value of alterations, repairs, or processing abroad is subject to Customs duty.

LIST ARTICLES EXPORTED

<table>
<thead>
<tr>
<th>Number of Packages</th>
<th>Kind of Packages</th>
<th>Description of Articles</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>CRATES</td>
<td>CRATE #1 – IBM COMPUTER, SER#1710-MADE IN JAPAN</td>
</tr>
<tr>
<td></td>
<td></td>
<td>CRATE #2 – PANASONIC CD, SER#210-MADE IN JAPAN</td>
</tr>
<tr>
<td></td>
<td></td>
<td>CRATE #3 – ATI COLOUR MONITOR, SER#A10-MADE IN KOREA</td>
</tr>
</tbody>
</table>

Signature of Owner or Agent (Print or Type and Sign)
BILL SMITH

DATE: APRIL 17, 2000

The Above Described Articles Were:

EXAMINED

LADEN under my supervision

SIGNATURE OF CUSTOMS OFFICER

CERTIFICATE ON RETURN

Duty-free entry is claimed for the described articles as having been exported without benefit of drawback and are returned unchanged except as noted: (use reverse if needed)

IMPORTANT: Be Sure To Mark In The Body Of Your Air Waybill Or Bill Of Lading As Follows:

U.S. CERTIFICATE OF REGISTRATION FORM 4455 ATTACHED. GOODS MUST BE EXAMINED BY U.S. CUSTOMS PRIOR TO EXPORT FROM THE U.S.A. AND CERTIFIED COPIES MUST BE GIVEN TO GES CANADA AT SHOW SITE.

If your list of goods exceeds the available space, prepare your list (as above) on a separate sheet and mark this form “exhibition material as per attached”. Please attach a copy of your list to each copy of the 4455 forms.

Signature of Owner or Agent (Print or Type and Sign)
BILL SMITH – BILL SMITH

DATE: APRIL 17, 2000

NOTE: Certifying officers shall draw lines through all unused spaces with ink or indelible pencil.
**CERTIFICATE OF REGISTRATION**

**COMPLETE WHEN GOODS ARE NOT OF U.S.A. ORIGIN**

(Note: Number of copies to be submitted varies with type of transaction. Inquire at District Director’s Office as to number of copies required.)

**Via (Carrier):**

**B/L or INSURED NO.:**

**DATE:**

**NAME, ADDRESS AND ZIP CODE TO WHICH CERTIFIED FORM IS TO BE MAILED (If Applicable):**

**ARTICLES EXPORTED FOR:**

- [ ] ALTERATION
- [ ] REPAIR *
- [ ] USE ABROAD
- [ ] REPLACEMENT
- [ ] PROCESSING
- [X] EXHIBITION

*NOTE: The cost or value of alterations, repairs, or processing abroad is subject to Customs duty.*

**LIST ARTICLES EXPORTED**

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</table>

Signature of Owner or Agent (Print or Type and Sign)

<table>
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<tr>
<th>TYPE</th>
<th>NAME:</th>
<th>SIGN</th>
<th>NAME:</th>
<th>TEL:</th>
<th>DATE</th>
</tr>
</thead>
</table>

The Above Described Articles Were:

**EXAMINED**

<table>
<thead>
<tr>
<th>DATE</th>
<th>PORT</th>
<th>DATE</th>
<th>PORT</th>
</tr>
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**LADEN under my supervision**

**SIGNATURE OF CUSTOMS OFFICER**

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Signature of Owner or Agent (Print or Type and Sign)

<table>
<thead>
<tr>
<th>DATE</th>
</tr>
</thead>
</table>

**NOTE:** Certifying officers shall draw lines through all unused spaces with ink or indelible pencil.
INSTRUCTIONS FOR COMPLETION OF FCC FORM 740

This form must be completed for each radio frequency device, as defined in 47 U.S.C. 302 and 47 C.F.R. 2.801, which is imported into the Customs territory of the United States. The original shall be filed with the U.S Customs Service on or before the date the shipment is delivered to a U.S. port of entry.

The completed form must accompany each such entry.

The following are typical examples of devices that require the use of FCC Form 740: radio and TV receivers, converters, transmitters, transmitting devices, radio frequency amplifiers, microwave ovens, industrial heaters, ultrasonic equipment, transceivers, and computers.

Marketing, as used in this form (and 47 C.F.R. 2.1201 et seq.), means sale or lease (including advertising for sale or lease, or display at a trade show) or import, ship or distribute for the purpose of selling or leasing or offering for sale or lease.

Limited quantities, as used in this form, are the number specified in 47 C.F.R. 2.1204(a)(3). Waivers of this limit are infrequently granted but may be requested from the FCC office listed in 47 C.F.R. 2.1204(a)(3)(iii). Written waiver requests must contain specific information required by that office.

Equipment imported for test, evaluation or display (see import conditions 3 or 4 of Part II of this form) may not be marketed (sold or leased, offered for sale or lease, advertised, etc.). Display of this equipment must include markings clearly indicating that the device(s) are not eligible for sale. See 47 C.F.R. 2.803 for details regarding this labeling.

Wireless telephony devices that do not have a FCC grant of equipment authorization must either comply with 47 C.F.R. 2.1204(a)(5) or 47 C.F.R. 2.803(a)(2) (e.g., Verification or Declaration of Conformity is required).

The identification (company name and model number/FCC ID) of the radio frequency device specified on the front of this form must be identical to the company name and model number/FCC ID inscribed on the device. If the device being imported requires an equipment authorization to be issued by the FCC (e.g., Certification), it is important that the name of the company, description of the device and FCC ID specified on the grant of equipment authorization agree exactly with the same information shown on the front of this form. Any discrepancy between the information on this form and the FCC grant of equipment authorization may result in unnecessary delays, additional expense, or enforcement action.

FCC Form 740 may be reproduced provided the following conditions are met (see 47 C.F.R. 0.409, Commission Policy on Private Printing of FCC Forms.) Some of the conditions are listed below:

1. That private companies reproducing the form use a printing process resulting in a product that is comparable to the original document;
2. That private companies reproducing the form refrain from including therein or attaching thereto any advertising matter or deleting any material from the form;
3. That private companies reproducing the form exercise care that the form being reproduced or distributed is the current edition presently used by the FCC for the type of application involved: such private company to be advised that, though the Commission will endeavor to keep the public advised of revisions of the form, it cannot assume responsibility to the extent of eliminating any element or risk against overstocking, etc.

PAPERWORK REDUCTION ACT STATEMENT AND PRIVACY ACT STATEMENT

The solicitation of information requested on this form is authorized by the Communications Act of 1934, as amended. The information collected will be used to ascertain whether equipment authorization is required, and if so, whether or not it has been granted. If all the information is not provided the importation of this or other shipments may be delayed or prevented. Accordingly, every effort should be made to provide all necessary information. Your response is required to obtain a benefit.

Public reporting for this collection of information is estimated to average .04 seconds per response, including the time for reviewing instructions searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, should be sent to the Federal Communications Commission, Performance and Evaluations and Records Management, Washington, DC 20554, Paperwork Reduction Project (3060-0059) DO NOT SEND COMPLETED FORMS TO THIS ADDRESS. Individuals are not required to respond to a collection of information unless it displays a currently valid OMB control number.

STATEMENT REGARDING THE IMPORTATION OF RADIO FREQUENCY DEVICES CAPABLE OF CAUSING HARMFUL INTERFERENCE
(Read instructions before completing form. Please type or print clearly in ink.)

Part I - All Blocks MUST Be Completed

<table>
<thead>
<tr>
<th>Date of Entry</th>
<th>Entry Number</th>
<th>Port of Entry</th>
<th>Harmonized Tariff Number</th>
<th>Quantity of Item (not number of containers)</th>
</tr>
</thead>
</table>

Please leave these fields blank.

<table>
<thead>
<tr>
<th>Device Model/Type Name or #</th>
<th>Trade Name</th>
<th>FCC ID</th>
<th>Description of Equipment</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Manufacturer’s Name and Address</th>
<th>Consignee’s Name and Address</th>
<th>Importer’s Name and Address</th>
</tr>
</thead>
</table>

Printed or Typed Name of Importer or Consignee | Signature of Importer or Consignee | Date (Month/Day/Year) |

Warning: Any person who knowingly makes a false declaration may be fined not more than $250,000 or imprisoned not more than 5 years, or both, pursuant to 18 U.S.C. § 1001.

Part II - With Regard to the Importation of the Described Radio Frequency Device(s), I DECLARE THAT:
(Place an “X” in only one box)

1. The FCC has issued a grant of equipment authorization for the FCC ID listed above.

2. An FCC grant of equipment authorization and an FCC ID are not required, but the equipment complies with FCC technical requirements.

3. The described equipment is being imported in limited quantities for testing and evaluation for compliance with technical requirements or marketing suitability. The equipment will not be offered for sale or otherwise marketed. (See Instructions)

4. The described equipment is being imported in limited quantities for demonstration at industry trade shows and will not be offered for sale or otherwise marketed. (See Instructions)

5. The described equipment is being imported solely for export. It will not be offered for sale or otherwise marketed in the U.S.

5(a). The described equipment is a non-U.S. standard cellular phone that can only function outside of the U.S. (See Instructions)

6. The described equipment is being imported for use exclusively by the U.S. Government.

7. Three or fewer radio receivers, computers, or other unintentional radiators as defined in Part 15 of the FCC Rules, are being imported for an individual’s personal use and are not intended for sale.

8. The described equipment is being imported for repair and will not be offered for sale or otherwise marketed.


3. This quantity must be total number of items, not number of containers.

FCC Form 740
### U.S. CUSTOMS PORT OF ENTRY

<table>
<thead>
<tr>
<th>ENTRY NUMBER</th>
<th>DATE OF ENTRY</th>
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</tbody>
</table>

### NAME & ADDRESS OF MANUFACTURING SITE; COUNTRY OF ORIGIN

<table>
<thead>
<tr>
<th>NAME &amp; ADDRESS OF IMPORTER &amp; ULTIMATE CONSIGNEE (if not importer)</th>
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</table>

### PRODUCT DESCRIPTION

<table>
<thead>
<tr>
<th>QUANTITY (Items/Containers)</th>
<th>MODEL NUMBER(S) &amp; BRAND NAME(S)</th>
</tr>
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<tbody>
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### DECLARATION:

I / WE DECLARE THAT THE PRODUCTS IDENTIFIED ABOVE:

(A Mark applicable statements, fill in blanks, & sign)

- [ ] A. ARE NOT SUBJECT TO RADIATION PERFORMANCE STANDARDS BECAUSE THEY:
  - [ ] 1. Were manufactured prior to the effective date of any applicable standard; Date of Manufacture ________________.
  - [ ] 2. Are excluded by the applicability clause or definition in the standard or by FDA written guidance.
  - [ ] 3. Are personal household goods of an individual entering the U.S. or being returned to a U.S. resident. (Limit: 3 of each product type).
  - [ ] 4. Are property of a party residing outside the U.S. and will be returned to the owner after repair or servicing.
  - [ ] 5. Are components or subassemblies to be used in manufacturing or as replacement parts (NOT APPLICABLE to diagnostic x-ray parts).
  - [ ] 6. Are prototypes intended for going product development by the importing firm, are labeled “FOR TEST/EVALUATION ONLY,” and will be exported, destroyed, or held for future testing (i.e., not distributed). (Quantities Limited - see reverse.)
  - [ ] 7. Are being reprocessed in accordance with P.L. 104-134 or other FDA guidance, are labeled “FOR EXPORT ONLY,” and will not be sold, distributed, or transferred without FDA approval.

- [ ] B. COMPLY WITH THE PERFORMANCE STANDARDS WHICH ARE APPLICABLE AT DATE OF MANUFACTURE AND THAT A CERTIFICATION LABEL OR TAG TO THIS EFFECT IS AFFIXED TO EACH PRODUCT. COMPLIANCE DOCUMENTED IN:
  - [ ] 1. Last annual report or Product/Initial report
  - [ ] 2. Unknown manufacturer or report number; State reason: ___________________________________________________________________

- [ ] C. DO NOT COMPLY WITH PERFORMANCE STANDARDS; ARE BEING HELD UNDER A TEMPORARY IMPORT BOND; WILL NOT BE INTRODUCED INTO COMMERCE; WILL BE USED UNDER A RADIATION PROTECTION PLAN; AND WILL BE DESTROYED OR EXPORTED UNDER U.S. CUSTOMS SUPERVISION WHEN THE FOLLOWING MISSION IS COMPLETE:
  - [ ] 1. Research, Investigations/Studies, or Training (attach Form FDA 766)
  - [ ] 2. Trade Show/Demonstration; List dates & use restrictions __________________________________________________________________

- [ ] D. DO NOT COMPLY WITH PERFORMANCE STANDARDS; ARE HELD AND WILL REMAIN UNDER BOND; AND WILL NOT BE INTRODUCED INTO COMMERCE UNTIL NOTIFICATION IS RECEIVED FROM FDA THAT PRODUCTS HAVE BEEN BROUGHT INTO COMPLIANCE IN ACCORDANCE WITH AN FDA APPROVED PETITION. (See Form FDA 766.)
  - [ ] 1. Approved Petition is attached.
  - [ ] 2. Petition Request is attached.
  - [ ] 3. Request will be submitted within 60 days.

**WARNING:** Any person who knowingly makes a false declaration may be fined not more than $10,000 or imprisoned not more than 5 years or both, pursuant to Title 18 U.S.C. 1001. Any person importing a non-compliant electronic product may also be subject to civil penalties of $1000 per violation, up to a maximum $300,000 for related violations pursuant to Title 21 U.S.C. 360pp.

**SIGNATURE OF IMPORTER OF RECORD**

<table>
<thead>
<tr>
<th>NAME AND TITLE OF RESPONSIBLE PERSON</th>
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**Public reporting burden for this collection of information** is estimated to average 0.2 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to:

Food and Drug Administration
CDRH (HFZ-342)
2094 Gaither Road
Rockville, MD 20850

An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.
INSTRUCTIONS TO IMPORTERS/BROKERS OF ELECTRONIC PRODUCTS

PURPOSE: The Form FDA 2877 must be completed for electronic products subject to Radiation Control Standards (21 CFR 1010 and 1020-1050) prior to entry into the United States. The local Food and Drug Administration (FDA) district office will review the declaration and notify the importer-agent if the products may be released into U.S. commerce or if they must be held under bond until exported, destroyed, or reconditioned. Until the shipment is released, it may be subject to redelivery for FDA examination.

PAPER OR ELECTRONIC SUBMISSION: Paper entries may be made by submitting the signed original FDA 2877 along with U.S. exported, destroyed, or reconditioned. Until the shipment is released, it may be subject to redelivery for FDA examination. declaration and notify the importer/agent if the products may be released into U.S. commerce or if they must be held under bond until

DECLARATION: Select A, B, C, or D and then select the appropriate number; fill in requested information and sign. For electronic entries, AoC (affirmation of compliance) = RA#, RB#, RC#, or RD# (e.g., Radiation Declaration A5 = RA5). Transmit model number using AoC code MDL and transmit brand name using FDA line level brand name field. If RA3 or RA6 is selected, you must transmit quantity (number of units) using the Quantity and Unit of Measure Pairs at the FDA line level.

DECLARATION A: Importers should be prepared to demonstrate compliance to or non-applicability of FDA standards, regulations, or guidance. Components or sub-assemblies must be non-functioning. Products being reprocessed must be exported by the importer, without intermediate transfer of ownership. For RA3 the quantity limit is 3 and for RA6 the limit = 50 units TV products, microwave ovens, and Class 1 laser products limit = 200 units CD-ROM and DVD (digital versatile disc) laser products; see May 14, 1997, notice to industry issued by the Center for Devices and Radiological Health (CDRH).

DECLARATION B: If declaration RB1 is selected, provide the FDA Establishment Identifier (FEI) of the manufacturer who filed the radiation product/abbreviated report to FDA, CDRH, Rockville, Maryland. To transmit the accession number of that record use AoC code ACC. If the manufacturer cannot be determined or located, the importer must be able to provide evidence showing a certification (certifi.) label on each product and state reason: returned to orig exporter or certifi. label evidence. The new AoC codes (RB1, RB2) for this declaration will not be activated until a process is made available to determine the FEI of the responsible firm. Continue to use RAB in electronic transmission until the FEI query is available and industry is notified of its availability.

DECLARATION C: Noncompliant products may be imported only for research, investigations/studies, demonstration or training. They should be used only by trained personnel and under controlled conditions to avoid unnecessary radiation exposure. Product(s) will be detained by the local FDA district office. Since product(s) for which "C" Declarations are made will be under Temporary Import Bond (TIB) or equivalent, ultimate disposition is limited to export or destruction under U.S. Customs supervision when the purpose has been achieved or the length of time stated has expired. For purposes other than demonstration, the Form FDA 766, outlining protections, must be approved by FDA prior to use. The importer/broker must include with the FDA 766:

1. A full description of the subject electronic product(s).
2. The purpose for which the product(s) is being imported.
3. How the product(s) will be used.
4. Where the product(s) will be located.
5. The approximate length of time and dates the product(s) will be in this country.

For product(s) being used for trade shows/demonstrations, list the dates and use restrictions (Form FDA 766 is not required). A sign stating that the product does not comply with FDA performance standards must be displayed and viewable at all times during the use of product(s). All medical products, cabinet x-ray, or Class IIIb and IV lasers may NOT operate (turn on product(s)) at trade shows.

DECLARATION D: Noncompliant products must be brought into compliance with standards under FDA supervision and following a plan approved by FDA. The plan, documented on the Form FDA 766, must address technical requirements, labeling, and reporting. Some plans may need approval by both the CDRH and the local FDA district office. Use of this declaration is limited to occasional shipments; ongoing reconditioning is considered manufacturing that is handled through other means. Product(s) will be detained by the local FDA district office. An FDA 766 must be filed indicating the procedure intended to bring the product into compliance. This procedure will include a satisfactory corrective action plan and/or a product report. The FDA 766 must include all of the information requested under Declaration C. The approximate length of time will be for the amount of time needed to bring product(s) into compliance. Declaration D is also made for failure to provide reports, failure to certify, etc.

If an importer/broker intends to import equipment into the United States for purposes of research, investigation, studies, demonstrations, or training but also wishes to retain the option of bringing the product into compliance with the performance standard, check Declarations C and D on the FDA 2877 and insert the word "or " between the Affirmations. Note: The U.S. Customs Service will treat this entry as a "D" Declaration for purposes of duty. Such requests must be made on the FDA 766; include Items 1, 2, and 3 under Declaration C, a statement of the need to use the option "C" or "D" Declaration, a statement of how the product(s) will be brought into compliance and the approximate length of time necessary to evaluate or demonstrate the product(s) and the time necessary to bring the product(s) into compliance (both actions must be accomplished within the period of time granted by FDA). For electronic entries select Declaration RD3.

Ultimately, product(s) must be brought into compliance with the applicable standard in accordance with a corrective action plan which has been approved by the FDA. If the product(s) are not brought into compliance within the allotted time frame of the approved application and an extension is not requested of, or granted by, the FDA, the local FDA district office shall refuse entry on the shipment and require the product(s) to be either exported or destroyed under U.S. Customs supervision.

If additional guidance is needed, please contact your local FDA district office or consult the following FDA web pages: www.fda.gov/cdrh, www.fda.gov/ora/hier/ora_field_names.txt, and www.fda.gov/ora/compliance_ref/rpm_new2/contens.html.

FDA: CP 7382.007/007A
I, ______________________________ (Name), declare that the articles described below and covered by the entry to which this Declaration relates were subjected to manufacturing or processing operations in, and/or incorporate materials originating in, the foreign country* or countries identified below. I declare that the information set forth in this declaration is correct and true to the best of my information, knowledge and belief.

| A | ______________________________ | E | ______________________________ |
| B | ______________________________ | F | ______________________________ |
| C | ______________________________ | G | ______________________________ |
| D | ______________________________ | H | ______________________________ |
|   | ______________________________ | I | ______________________________ |
|   | Etc. |   |   |

<table>
<thead>
<tr>
<th>Marks of Identification, Nos.</th>
<th>Declaration of Article and Quantity</th>
<th>Description of manufacturing and/or Processing Operations and Country* of Manufacture and/or Processing</th>
<th>Date of Export</th>
<th>Description of Material and Country* of Production</th>
<th>Date of Export</th>
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Date: ___________________________________________ Signature: _______________________________________
Name: ___________________________________________ Title: ___________________________________________
Company: _________________________________________ Address: _______________________________________

*Country when used in this declaration includes territories and insular possessions of the United States. The country will be identified in the above declaration by the alphabetical designation appearing next to the named country.
Private Vehicle Shipment Information Form

<table>
<thead>
<tr>
<th>NAME OF SHOW</th>
<th>INTERNATIONAL MACHINERY SHOW</th>
</tr>
</thead>
<tbody>
<tr>
<td>EXHIBITING COMPANY</td>
<td>ABC MACHINE COMPANY</td>
</tr>
<tr>
<td>ADDRESS &amp; TELEPHONE</td>
<td>ROYAL YORK HOTEL TEL: 416-368-2511</td>
</tr>
<tr>
<td>BOOTH NUMBER</td>
<td>1430</td>
</tr>
<tr>
<td>PERSON IN CHARGE</td>
<td>BILL SMITH</td>
</tr>
<tr>
<td>VEHICLE DRIVER’S NAME</td>
<td>BILL SMITH</td>
</tr>
<tr>
<td>VEHICLE LICENSE PLATE NUMBER</td>
<td>74326 STATE: FLORIDA</td>
</tr>
<tr>
<td>SHIPMENT DESCRIPTION</td>
<td>1 – PORTABLE DISPLAY CANISTER</td>
</tr>
<tr>
<td>SHIPMENT PIECES &amp; WEIGHT</td>
<td>1 – BOX PRINT LITERATURE 2 – 100 lbs</td>
</tr>
<tr>
<td>VALUE OF SHIPMENT</td>
<td>$ 1,500.00 U.S. $ Cdn. $</td>
</tr>
<tr>
<td>BORDER CROSSING POINT</td>
<td>FORT ERIE</td>
</tr>
<tr>
<td>DATE AND TIME OF BORDER CROSSING</td>
<td>APRIL 17, 2000 4:30 pm</td>
</tr>
<tr>
<td>NAME OF PERSON COMPLETING FORM</td>
<td>BILL SMITH TEL: 212-286-2140</td>
</tr>
</tbody>
</table>

IMPORTANT – PAPERWORK MUST BE PREPARED IN ADVANCE FOR BORDER-CROSSING PLEASE COMPLETE AND FAX ASAP TO 905-283-0501 – ATTN: CUSTOMS DEPARTMENT
Private Vehicle Shipment Information Form

NAME OF SHOW

EXHIBITING COMPANY

ADDRESS & TELEPHONE

BOOTH NUMBER

PERSON IN CHARGE

VEHICLE DRIVER'S NAME

VEHICLE LICENSE PLATE NUMBER AND STATE

SHIPMENT DESCRIPTION

SHIPMENT PIECES & WEIGHT

VALUE OF SHIPMENT

$  

Check One:  

☐ U.S. $  

☐ Cdn. $  

BORDER CROSSING POINT

DATE AND TIME OF BORDER CROSSING

NAME OF PERSON COMPLETING FORM

TEL:

IMPORTANT – PAPERWORK MUST BE PREPARED IN ADVANCE FOR BORDER-CROSSING

PLEASE COMPLETE AND FAX ASAP TO 905-283-0501 – ATTN: CUSTOMS DEPARTMENT

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